

## NEW BUCKENHAM PARISH COUNCIL

Minutes of a meeting of New Buckenham Parish Council held at New Buckenham Village Hall on Tuesday 10<sup>th</sup> May 2022.

**Present:** Karen Hobley (KH Chair) Andrew Bingham (AB Vice-Chair) Mary Manning (MM), Don Crossman (DC), Steve Highton (SH) and Andrew Nettleton (AN).

**Also in attendance:** Angela Thornton Clerk (Minutes) and 3 members of the public

### 2223/11 Chairperson.

**Resolved:** That Cllr Karen Hobley be elected Chairperson of the Council for the Municipal Year 2022/23.

**2223/12 Apologies for Absence:** Mary Dowson (MD) and Steve Askew (SA) County/District Councillor

### 2223/13 Vice Chairman.

**Resolved:** That Cllr Andrew Bingham be elected Vice-Chairman of the Council for the Municipal Year 2022/23

**2223/14 Minutes:** The minutes of the Parish Council meeting held on 12<sup>th</sup> April 2022 were confirmed as a true record

### 2223/13 Matters Arising:

Potholes on Cuffer Lane – Work has been completed.

Marsh Lane – work on drainage and resurfacing has been completed, however the standard of finishing has left very rough and crumbling edges. **MM** will address in Parish Councillor reports.

Green bins in the Church yard are to be rechecked by **AN**

Dog Bin(s) – Clerk confirmed dog waste bins are emptied weekly. If they are found to be full between collections, additional emptying can be requested online.

**2223/14 Declarations of Interest:** There were none. Clerk **AT** to check and update Councillor's Declarations of Interest as appropriate.

### 2223/15 Public Participation:

a. District and County Councillor Report – None at this meeting.

b. Chair and Parish Councillor Reports:

**AB** expressed concern about Moat Lane's "status." specifically its` ownership and the possibility of a BOAT (Byway Open To All Traffic). **AB** to make initial enquiries.

**MM** expressed concerns about the standard of work by Highways on Marsh Lane.

This has not been finished to a satisfactory standard despite residents contacting Highways. **MM** will contact Steve Askew County Councillor stating the concerns of the Parish Council

c. Parishioners' Comments & Questions.

(i) Charles Oxley (CO) questioned access to the website on tablets. **AT** to meet with IT advisor on Monday to address any compatibility issues.

Commented [TTA1]: Changed to bold

- (ii) CO informed the meeting that the Neighbourhood plan referendum will be facilitated by Breckland Council on Thursday 7<sup>th</sup> July. Funds left in the Neighbourhood Plan budget will be used to promote voting.
- (iii) Rosemary Winsor (RW) asked if telephone box is still in Market Place. AN explained it is listed and still in the village. RW raised the issue of speeding in Church Street. KH explained this has been raised with Highways and the police on numerous occasions but is not considered a priority issue.
- (iv) Amanda Hartley (AH) presented the planned Jubilee 2-day celebration agenda, with a request for funding which will be considered under finance.
- (v) AH on behalf of CAN requested permission to have a joint open meeting with the PC to discuss interest or otherwise in Green Issues including a village electric car, village electric charging points and any rewinding projects. Parish Councillors expressed their disappointment in the lack of CAN and parishioners' attendance at the May Annual Parish Meeting when councillors had hoped to discuss the possibility of a village electric car and village electric charging points. MM highlighted the green issues in the Neighbourhood Plan and once adopted this may be a basis on which to address green issues moving forward. Amanda suggested the placement of butterfly and bug boxes in the village as a summer holiday activity. AH to bring full proposals to next meeting to allow decisions to be made.
- (vi) Elizabeth Burrows presented her paper on ATTCare requesting a contribution towards updating research carried out by UEA around health care in Attleborough and its surrounding areas which includes New Buckenham. Councillors have the paper and a decision on any funding will be made at June's meeting.

#### 2223/16 Financial Matters

- a. The Financial report for the month ending April 2022 was accepted.
- b. Payments for May 2022 as below were approved with the addition of:  
 £67.50 to V Baker for closed churchyard weeding.  
 £39.46 to N Power direct debit for electricity supply to streetlights.  
 £796.92 Broadland Trees April monthly Grounds maintenance contract.

Payment Date	Payment reference	Payee	ITEM	Gross expenditure	VAT	Net
12/05/2022	Cheque	Vivian Walker	Refund half allotment plot 4a	15.00	0.00	15.00
12/05/2022	Online payment	NCC	pension shortfall in April payment	3.89	0.00	3.89
12/05/2022	Online payment	Broadland Tree Services	March 2022 grounds maintenance	796.92	132.82	664.10
12/05/2022	Online payment	New Buckenham Village Trust	Hall rental Jan - March 2022	35.00	0.00	35.00
12/05/2022	Online payment	NALC	remainder of annual subscription	35.00	0.00	35.00
26/05/2022	Online Payment	A Thornton	Clerk monthly salary May 2022	353.32	0.00	353.32

26/05/2022	Online Payment	NCC	Pension payment A Thornton May 22	124.15	0.00	124.15
12/05/2022	Online payment	Broadland Tree Services	Filling potholes Moat Lane	288.00	48.00	240.00

- c. Jubilee Celebrations – request for funding £1500. KH proposed MM seconded. All agreed. This will be under S137 not from Project Fund.
- d. ATTCARE – request for funding will be considered at June meeting.
- e. Appointment of the internal auditor - R Canwell who carried out last year's internal audit was reappointed for the financial year 2021-22. **AT** to arrange internal audit as appropriate.

**2223/17 Planning:**

REFERENCE: 3PL/2021/1528/F

PROPOSAL: Erection of a New Agricultural Building

LOCATION: Cuffer Lane

APPLICANT: Mr Ashley Whaley

The Councillors` objections remain. **Parish Clerk** to collate responses from Councillors and submit to Breckland District Council Planning.

The following applications have all been approved by Breckland District Council:

REFERENCE: 3PL/2022/0294/LB

PROPOSAL: Replacement of existing single glazed timber flush casements windows with slimline double glazed timber flush casement windows

LOCATION: NEW BUCKENHAM: Crawfords, Market Place

APPLICANT: Mr Nick Maney

REFERENCE: 3PL/2022/0293/LB

PROPOSAL: Replacement of single glazed windows with slimline double-glazed windows

LOCATION: NEW BUCKENHAM: Corner Cottage, Market Place

APPLICANT: Ms Melanie Smith

REFERENCE: 3PL/2022/0026/LB

PROPOSAL: Proposed replacement of 2 windows to front elevation

LOCATION: NEW BUCKENHAM: 7 Chapel Street

APPLICANT: Mr S Cullum

**2223/18 Amenities:** To consider any issues raised regarding the following:

- a. The Parish Council confirmed the continuation of the current grounds' maintenance contract for the financial year 2022-23.
- b. The Closed Churchyard maintenance will continue for the financial year 2022-23.
  - (i) CAN volunteers may carry out rewilding utilising the plan from Norfolk Wildlife trust.
  - (ii) AB has obtained a quotation for handrail and steps. Renovation will have to be submitted via PCC for Diocese. **Quinquennial report working group to action.**
- c. Cemetery- AN reported survey now requires rodding of 10 plots in old cemetery **AN** is arranging this before the end of the month.
- d. Allotments - AT reported plot 17 (new plot not cleared) is still vacant. **AT** to reoffer plot 14 this month.
- e. Play Area / cricket pitch- **DC** is seeking quotes for a see saw as an addition to the Play Area to commemorate the Queen's Platinum Jubilee.
- f. Public footpaths- Moat Lane status to be investigated by **AB**.

**2223/19** Defibrillator – **KH** is attending a rearranged meeting at Kings Head on Monday 16<sup>th</sup> May.

**2223/20** Green Issues - see Parishioner` section.

The next Parish Council meeting is on **Tuesday 14<sup>th</sup> June at 7.30pm**

Chair thanked all for attending. Meeting closed at 21:30hrs.

Agenda Items for June next meeting:

- Succession planning
- Green issues
- ATTCare funding request decision