

## **NEW BUCKENHAM PARISH COUNCIL**

Councillors are summoned and the public and press are invited to attend a meeting of **New Buckenham Parish Council** at the **Village Hall**, Moat Lane, New Buckenham on **Tuesday 10<sup>th</sup> January at 7.30pm**

### **Agenda**

1. To introduce Trevor Wenman as the new Clerk to the Council
2. To consider accepting apologies for absence
3. To approve the Minutes of the Council Meeting held on 13<sup>th</sup> December 2016
4. To receive reports of matters arising from those Minutes: for update and information only
5. To record declarations of interests not already recorded in the current Members' Register of Interests and to consider dispensation requests
6. To consider the co-option of a Councillor
7. Public participation including:
  - a. Parishioners' Comments & Questions
  - b. District Councillor Report
  - c. Parish Councillor Reports
8. Planning
  - a. To consider planning application 3PL/2016/1426/LB 8 Booseys Walk – Repairs and alterations to existing semi-detached house
  - b. To consider planning application 3PL/2016/1353/LB St Marys Cottage, Market Place – In-fill internal door access between care home and cottage
  - c. To reconsider prior approval application 3BT/2016/0003/BTM Rear of Village Hall Moat Lane – Installation of 15M high lattice tower supporting 3 antennas and 2 dishes. Equipment Housing and compound fencing.
  - d. To receive District Council's decisions made on any planning applications
  - e. Breckland Local Plan update
  - f. To consider responding to Capita's Satisfaction Survey
9. Mobile Phone Mast
  - a. To consider the signing of the lease agreement with Cornerstone Telecoms
10. Financial Matters:
  - a. To receive a financial report from the Clerk
  - b. To approve payments as per list circulated
  - c. To agree the budget for 2017/18
  - d. To agree an additional signatory and sign the bank mandate
11. Neighbourhood Plan
  - a. To further consider adopting the Terms of Reference
  - b. To further consider adopting the Communications Strategy

- c. To receive the minutes of the working party meeting of 17<sup>th</sup> December
  - d. To hear any further update
- 12. Footpaths – to hear an update and to agree any necessary action
- 13. Street Lighting Project – update
- 14. Allotments – update
- 15. Churchyard
  - a. To consider the Quinquennial Inspection
  - b. To consider the lopping/felling of trees
  - c. To consider the damaged railings at the east end
- 16. Cemetery – to consider adopting the Management of Memorials policy
- 17. Project Fund
  - a. To consider the implication of the restrictions on the spend of capital receipts
  - b. To consider applications
- 18. New noticeboard – permission from New Buckenham High Bailiffs
- 19. Play Area
  - a. Improvements – update
  - b. Maintenance – update
- 20. To decide whether to purchase a defibrillator
- 21. Policies
  - a. To consider adopting the Data Protection Policy
  - b. To consider adopting the Equalities Policy
- 22. To consider establishing a Parish Council website
- 23. Correspondence
- 24. To confirm the date of the next Parish Council Meeting as Tuesday 14<sup>th</sup> February 2017 and to receive items for the agenda

*Julie King*, Locum Clerk  
5<sup>th</sup> January 2017