

NEW BUCKENHAM PARISH COUNCIL

Minutes of a meeting of New Buckenham Parish Council held at New Buckenham Village Hall on Tuesday 14th December 2021 7.30 – 9.00pm

Present: Cllrs Karen Hobley (Chair), Mary Dowson (MD), Mary Manning (MM), Andrew Nettleton, (AN), Andrew Bingham (AB Vice-Chair) Don Crossman (DC) and Steve Highton (SH)

Also in attendance: Angela Thornton (Clerk) and 6 members of the public

2122/76 Apologies for absence: email opened after meeting - Stephen Askew

2122/77 Minutes: Resolved: that the minutes of the Parish Council Meeting held on 9th November 2021 be confirmed as a correct record

2122/78 Matters Arising

- a. Discussion took place on the “cemetery bench” which is considered a village asset A decision was made to investigate cost of repair with a view to restoration and relocating elsewhere in the village.

2122/79 Declarations of Interest: There were none.

2122/80 Public Participation. Resolved that the meeting be suspended to allow public participation as follows:

a. Parish Councillor reports

- i. The Chair expressed thanks for the lovely Christmas tree on the Green and thanked those who set this up.
- ii. The Chair reported a lack of applications to the Project Fund in the current year. AN to write an article promoting the fund for Parish News.

b. County/District Councillor

- i. No report for this meeting

c. Parishioners' Comments & Questions:

- i. Concern was expressed again regarding potholes in Cuffer Lane – KH to recontact Highways
- ii. Concern was expressed regarding potholes in the play park car park - AB to contact Phil Anderson to see if he could help.
- iii. Concern over parking on pavements, particularly on the corner of Church Street- KH to write an article in Parish News highlighting the issue.
- iv. Community Car Scheme - Journeys are going well. A volunteer has been recruited to cover in Gerry Walsh`s absence. Gerry will meet with Parish Clerk in January to review paperwork and grant application.

2122/81 Financial Matters:

- a. **Financial report to 31st Nov 2021. Resolved** that the report be noted
- b. **Payments for December 2021. Resolved:** That the following payments be approved with V Baker invoice approved as £127.50 not £62.50.

	Net	VAT	Gross expenditure
13-Dec			
EON	30.62	1.53	32.15
Street lights electricity October 2021	30.62	1.53	32.15

14-Dec

V Baker	62.50	0.00	62.50
Closed churchyard gardening December 2021	62.50	0.00	62.50
Voluntary Norfolk	12.00	2.40	14.40
DBS volunteer checks for Community Car Scheme Driver	12.00	2.40	14.40
A Thornton	495.52	0.00	495.52
Part Salary and expenses for November 2021	177.20	0.00	177.20
Salary and expenses for December 2021	318.32	0.00	318.32
28-Dec			
Norfolk Pension fund	217.34	0.00	217.34
November 2021 pension contributions (A Thornton)	108.67	0.00	108.67
December 2021 pension contributions (A Thornton)	108.67	0.00	108.67
Grand Total	817.98	3.93	821.91

c. To consider a draft budget for 2022/23

The Draft Budget 2022/23 including the parish precept was considered - proposer Andrew Bingham seconder Mary Manning. **Resolved** that the Budget and parish precept for 2022/23 approved.

2122/70 Planning

Planning applications received: New Buckenham Parish Council 14th December 2021

REFERENCE:	3PL/2021/1528/F
PROPOSAL:	Erection of a New Agricultural Building
LOCATION:	OLD BUCKENHAM: Cuffer Lane
APPLICANT:	Mr Ashley Whaley

Mr Whaley`s application was discussed - Parish Councillors expressed concern and Clerk will lodge their objections with Breckland Council.

REFERENCE:	3PL/2021/1593/HOU
PROPOSAL:	Proposed single storey side extension, carport, covered way and alterations
LOCATION:	NEW BUCKENHAM: The Haven Lower Rosemary Lane
APPLICANT:	Mr Nash

Mr Nash`s application was discussed - the Council has no objections

REFERENCE	3PL/2021/1565/HOU 3PL/2021/1566/LB
PROPOSAL:	Rear ground and first floor extension; addition of a porch canopy to front door; replacement of timber single glazed windows with timber double glazed
LOCATION:	NEW BUCKENHAM: 8 Chapel Street
APPLICANT:	Mr and Mrs Williamson

Mr and Mrs Williamson`s application was discussed - the Council has no objections.

2122/71 BT Digital Voice

BT Digital Voice – Charles Oxley, member of the public, outlined this item. Discussion took place. Chair to draft/log concern with BT. This highlighted the position re. County Broadband. KH had written twice to County Broadband and will endeavour to obtain an update for the next meeting.

2122/72 Community Involvement consultation - document discussed and noted. AB to reply on behalf of New Buckenham Parish Council.

2122/73 Neighbourhood Plan - MM explained this is now at the examination stage

2122/74 Amenities

Grounds Maintenance It was noted that the last grounds maintenance invoice has been paid which included additional work on trees to the rear of the cemetery to be completed by the end of November to allow letting of allotment plot. AB to follow up.

Closed Churchyard Discussion took place regarding the wildflower area. MM and AB will meet as an informal working party to plan the way forward for 2022 and would very much like Phil Anderson to join the group. Noted - Churchyard Quinquennial report is now complete and will be made available in January.

Cemetery Memorial request for the late Betty Paterson approved. The New Cemetery plan and register has been checked by MM and AN concluding there are possibly 11 vacant plots. This will need confirming by rodding with a cost of approximately £280 . Rodding was proposed by MM and seconded by MD

Resolved - rodding to be commissioned.

Allotments Discussion took place concluding that the available plots should be offered to those at the top of the waiting list.

Play Area - Cllr Crossman reported that the replacement posts have been installed. The Bee Maze has been delivered. D Crossman is to arrange installation

Cricket Pitch – no update.

Public footpaths – Walking and checking of path number 6 will take place in January by Andrew, Barbara and Steve. Many thanks to Barbara Cattermole who had arranged work on the broken bridge on NB Footpath 5.

2122/74 Exclusion of Public and Press: To resolve under section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 to request the press and public leave the meeting for the following confidential item

2122/75 Parish Clerk. Contract to be checked, signed and returned. It was agreed that the Clerk is to purchase a new printer.

Next Meeting The next meeting will be held on Tuesday 11th January 2021 at 7.30pm at the Village Hall

Cllr Karen Hobley Chair

Next month's agenda items:

Donation to Parish News, Communication policy, Charges review.