

NEW BUCKENHAM PARISH COUNCIL

Minutes of a meeting of New Buckenham Parish Council held at New Buckenham Village Hall on Tuesday 13th December 2022.

Present: Karen Hobley (KH Chair) Andrew Bingham (AB Vice-Chair) Don Crossman (DC) Andrew Nettleton (AN) Mary Manning (MM) Mary Dowson (MD)

Also in attendance: Angela Thornton Clerk (AT) (Minutes) and 1 member of the public.

Apologies: The apologies of Steve Highton (SH) (clash of appointments) were accepted.

2223/62. The minutes of the Parish Council meeting held on 8th November 2022 were confirmed as a true record.

2223/63. Matters Arising:

1. Boat. Awaiting external responses, no further update.
2. Village Gateway. Awaiting external responses, no further update.
3. Defibrillator. Grant application completed awaiting outcome.
4. County Broadband Wayleave. Solicitor has requested £1500 to review the document. **Action AB** to continue negotiations.
5. Project Fund. **Action AN** to forward changed paperwork to AT to enable website to be updated.
6. Speeding – Awaiting article in Village news to recruit volunteers to carry out survey/ speed watch.
7. Community Woodland article was published in December’s Parish News. **Action AB** to update at January meeting

2223/64 Declarations of Interest: There were none.

2223/65 Public Participation:

1. District and County Councillor Report – None at this meeting.
2. Chair and Parish Councillor Reports

a) MD advocated on behalf of Parish News, suggesting a £500 donation towards running costs be budgeted for in 2023-24. All agreed. **Action AT** to increase grants budget by £500 for 2023-24.

b) MM asked to re raise possibility of electric car charging point in the village. This will be on the agenda in February alongside “Green issues”.

c) MM reminded all that the Neighbourhood Plan website ceases in 2023. **Action AT** to ensure Neighbourhood Plan website contents are maintained on NBPC website from April 2023.

c) KH formally thanked Clive for restoring the George V and Queens Jubilee Bench. The restored bench location will be discussed and agreed at High Bailiff’s Trust.

3. Parishioners’ Comments & Questions.

Amanda highlighted diary date of July 12th for the wildlife survey in residents’ gardens

2223/66 Financial Matters

1. November Bank Reconciliation was accepted.

2. Payments for December 2022 as below were approved MM proposed AB seconded all approved

Payment Request Date	Invoice Date	Payment reference	Payee	Item	Gross expenditure	VAT	Net
17/12/2022	03/12/2022	Direct Debit	N Power	Electricity November	27.20	1.30	25.90

14/12/2022	30/11/2022	Direct Debit	N Power	Electricity October rebilled	24.37	1.16	23.21
28/12/2022	05/12/2022	online payment	A Thornton	December Clerk pension including backdated pay award	248.09	0.00	248.09
28/12/2022	05/12/2022	online payment	A Thornton	December Clerks pay inc backdated	829.73	0.00	829.73
14/12/2022	04/12/2022	online payment	S Jackman a/c80892653 s/c 40-47-75.	S Jackman Wix Training website revamp	220.00	0.00	220.00
14/12/2022	24/11/2022	online payment	Evans Partnership a/c26875860 s/c30-98-58	Churchyard skip Evans	126.67	25.33	101.34
14/12/2022	05/12/2022	online payment	A Thornton	Printer ink from amazon	37.75	0.00	37.75
14/12/22	30/11/22	Online payment	Voluntary Norfolk a/c00568008 s/c12-09-25	DBS checking CCS	18.00	3.00	15.00
Totals					1,531.81	30.79	1,504.02

3. Budget requirements for 2023-24 were presented. Adjustments requested were additional 1k in Misc Grants and transferring 1k from reserves to reduce precept requirements. AB prop KH second all in favour. Resolved that the Budget and parish precept for 2023/24 approved. **ACTION AT** to prepare paperwork requesting precept from Breckland District Council.

2223/67 Planning: AB attended Breckland Planning Committee re Cuffer Lane many objections were raised. Planning Committee are to carry out a site visit. **ACTION AT** to lodge NBPC's concern at length of deferment of this application and to request the date of the planned site visit as NBPC wish to attend to make representation.

2223/68 Amenities: The Parish Council considered issues raised as follows:

1. Grounds Maintenance: Request to quote has been publicised in parish magazine and have been sent to three local suppliers. **ACTION** Contact details to be obtained and requests to quote be sent to Ben Copeman and Simon Gildersleeve.
2. Closed Churchyard: contractors appointed emergency work has been carried out. Main work will commence in April 2023.
3. Cemetery: Action AT to commence faculty in January.
4. Allotments: The potential clearing of plot 17 to enable letting was discussed. **ACTION AT** to chase unpaid fees for 2022-23 and check cost of previous plot clearance.
5. Play area / Cricket pitch – **ACTION** arrange meeting with Cricket Club to clarify rental 2023-24.
6. Public Footpaths: Barbara Cattermole is leading the Hair of the Dog walk on Jan 1st, as advertised in the Parish News.

2223/69 Community Car Scheme. No one has volunteered to take over from coordinator role. Gerry Walsh would be pleased to hear from anyone who is interested in taking over this role.

2223/70 New Buckenham Parish Council Website.

The new website was available for all to access at the meeting via laptop, tablet and mobile.

AT Mins 131222

Councillors had previously considered the following amended documents: Privacy statement, Equality Policy, Code of Conduct and Standing Orders. These were all approved following Proposer AB and seconder MM.

The Chair thanked all for attending. Meeting closed at 21:00 hrs.

The next meeting of the Parish Council will be on Tuesday 10th January 2023.

DRAFT