

NEW BUCKENHAM PARISH COUNCIL

Minutes of a meeting of New Buckenham Parish Council held at New Buckenham Village Hall on Tuesday 13th July 2021 7.30-9.20pm

Present: Cllrs Karen Hobley (Chair) Andrew Bingham (Vice-Chair), Don Crossman, Mary Dowson, Steve Highton, Mary Manning, Andrew Nettleton

Also in attendance:, Trevor Wenman (Clerk), six members of the public

2122/23 Apologies for absence: County and District Councillor Steve Askew

2122/24 Minutes: Resolved: that the minutes of the Parish Council Meeting held on 8th June 2021 be confirmed as a correct record.

2122/25 Matters Arising

- a. **Cricket Club.** The Clerk was waiting for details of the Club's safeguarding policies
- b. **Bins on the Market Place** Cllr Highton would secure the repairs by September
- c. **Churchyard Wall** The Clerk would contact the neighbouring landlord
- d. **Bee Maze.** The Clerk was in communication with Breckland Council regarding the release of the S.106 funding and would order the equipment when this was clarified.
- e. **VAT** reclaims for 2019/20 and 2020/21 had been submitted
- f. **Communications policy.** The Clerk had circulated a model policy to Councillors for consideration but it was agreed that this was not suitable. Cllrs Manning and Nettleton agreed to look into devising a simpler set of requirements before the next meeting in September
- g. **Hedges:** Two overgrown hedges previously identified had been cut back. The Clerk drew Councillors attention to the facility on the County Council's website for any member of the public (including councillors) to report highways issues like hedges overgrowing the highway. Councillors, however felt it important for such issues to be discussed at Parish Council meetings first.
- h. **County Broadband.** Cllr Nettleton had volunteered to draft a letter to CB
- i. **Common - Moat area and Pond.** A site meeting with Norfolk wildlife Trust had been held earlier in the day. There was a need to speak to the County Council Archaeology department or Historic England . NWT were planning some management of the area on the 4th/5th October, and would be seeking local volunteers to help with the manual work. It had also been confirmed that there were Great Crested Newts in the pond. Cllr Bingham agreed to write a piece for Parish News

2122/26 Declarations of Interest: Cllr Highton declared a pecuniary interest in the planning application discussed at minute 2122/29 (a).

2122/27 Public Participation

Resolved: That the meeting be suspended to allow public participation as follows:

a. Parish Councillor reports

- i. Facebook Page** The Chair asked whether the Parish Council should have its own Facebook page. Councillors agreed to look into this over the summer break
- ii. Hedges** Cllr Bingham commented on the quality of the work done on cutting back the Hedge on the bend of Castle Hill Road
- iii. Cllr Manning** raised the issue of HGVs mistakenly driving up Boosey's walk due to over-reliance on Sat Nav, damage had been caused a wall because of the tight turn at the end. It was agreed this needed to be monitored. There was little that could be done, short of additional signage which would be unsightly.

b. Public Comments:

- i. Dogs on Farmland** A local landowner expressed concern regarding irresponsible dog owners using public footpaths across fields with livestock. Landowners had a responsibility to maintain access public footpaths across their land, but were also entitled to take measures to protect their livestock (including shooting dogs causing harm to livestock). It was felt there was a particular problem with people outside the village.
- ii. Community Car Scheme** Gerry Walsh reported six drivers had completed their checks and DBS forms, which would be submitted to CBR solutions by the Clerk in the next few days. One driver had decided to retire from their role.

2122/28 Financial Matters:

a. Financial report for the month ending 30th June 2021

Resolved that the report be noted

b. Payments for July 2021

Resolved: That the following payments for July 2021 be approved/noted as appropriate:

Payments marked DDR or STO are for information only			
Payments marked OL/Chq will be paid by online banking, or cheque if the payee's payment details are not known.			
	Net	VAT	Gross expenditure
11-Jul			
EON	26.64	1.33	27.97
11-Jul Total	26.64	1.33	27.97
13-Jul			
Broadland Tree Services	912.48	182.50	1,094.98
⊕ Grounds Maintenance June 2021	632.48	126.50	758.98
⊕ St Martin's Church yard Tree work	280.00	56.00	336.00
V Baker	62.50	0.00	62.50
⊕ Closed churchyard gardening July 2021	62.50	0.00	62.50
HMRC	212.40	0.00	212.40
⊕ Income tax payments April-June 2021	212.40	0.00	212.40
TT Jones Electrical Ltd	20.73	4.15	24.88
⊕ Street lights maintenance July - September 2021	20.73	4.15	24.88
S Highton	65.00	0.00	65.00
⊕ Manufacture and fit Oak gate post to Play area	65.00	0.00	65.00
Norris & Fisher	550.02	0.00	550.02
⊕ Insurance 2021-22	550.02	0.00	550.02
Charles Oxley	252.30	0.00	252.30
⊕ NHP printing - trial bound copy of Plan submission	12.30	0.00	12.30
⊕ NHP printing - bound copies of Plan submission for Breckland Council	240.00	0.00	240.00
13-Jul Total	2,075.43	186.65	2,262.08
28-Jul			
Norfolk Pension fund	108.67	0.00	108.67
⊕ July 2021 pension contributions	108.67	0.00	108.67
T Wenman	318.32	0.00	318.32
⊕ Salary for July 2021 (net of tax and pension contribution)	283.32	0.00	283.32
⊕ Clerk's Office Expenses contribution July 2021	35.00	0.00	35.00
28-Jul Total	426.99	0.00	426.99
Grand Total	2,529.06	187.98	2,717.04

- c. **Insurance. Resolved:** to enter into a three year long term agreement through Norris and Fisher at the annual premium set out in the payments list

2122/29 Planning

- a. **Planning applications received:**

- i. **3PL/2021/0961/HOU:** Demolition of UPVC conservatory & construction of 2 storey extension The Old Coach House Rosemary Lane
Applicant: Steve Highton
Cllr Highton, having declared a pecuniary interest answered Councillors questions as the applicant, and then withdrew from the meeting whilst they discussed the application

Resolved: That the following comments be made to Breckland Council: "The Council feels unable to fully support the applications without further information on the mass of the

extension in relation to the existing building and on how the finishes will appear in the context of surrounding buildings.

- ii. **3PL/2021/0901/HOU:** Removal of a section of garden wall to open access to an existing dropped kerb. Anvil Cottage Castle Hill Road

Applicant: Mr Roy Barton

Resolved: That the Council has no objection to this application (*note: this application has subsequently been withdrawn by the applicant*)

- iii. **3PL/2021/0867/F:** Conversion of the existing Public House into single dwelling with associated access and parking. Inn On the Green Chapel Street

Applicant Mr D Francis

Resolved: That the Council has no objection to this application

b. **Planning Decisions:**

The following planning approval was noted:

3PL/2021/0737/HOU: Removal of existing garage and Proposed Home office and Garden Store The Haven Rosemary Lane New Buckenham

2122/30 Neighbourhood Plan

Cllr Manning reported that the plan would be submitted to Breckland Council within a week. At that point, the Section 16 Consultation would begin and all documents relating to the plan would be available on the Breckland and the NP4NB website. The consultation would end on or around 8th September (*note: the Plan was duly published shortly after the meeting. The consultation period runs from 12th July to 9th September 2021*)

Following the consultation period the independent examination would begin (timing subject to the independent examiner's availability). There would be a period of two months or so before the referendum being called.

2122/31 Community Project Fund Group.

It was noted that, following the death of Violet Highton and the resignation of Juliet Fulford, there were two vacancies for village resident on the Community Fund Project Group. The Chair had advertised this in Parish News and Sarah Nash and Gerry Walsh had put their names forward

Resolved: That Sarah Nash and Gerry Walsh be appointed to the Community Project Fund Group

2122/32 Highways – Traffic Calming

There was a discussion on options for improved traffic calming in the village because of continued concern about speeding traffic. Councillors agreed to look around for suggestions between now and the September meeting

2122/33 Amenities:

- a. Allotments. Broadland Tree Services had provided a quotation of £980 +VAT to cut back the trees/hedge on the Cuffer Lane side of the Allotment to allow more light into the allotments. **Resolved:** to accept the quotation
- b. Closed Churchyard. The Chair had received an email from the Churchwarden of St Martin's asking if the Council had any objection to the neighbouring residents making use of the redundant sheds on the south side of the Churchyard. They had offered to repair the sheds and to clear and maintain the vegetation around them in an environmentally friendly way. The PCC had no

objection. The Council agreed with the proposal, subject to a written agreement with the neighbours with a peppercorn rental.

- c. Play Area. Cllr Crossman was concerned that the Mushroom seating in the play area was in a poor state, and was not very well used.
- d. Public Footpaths. Cllr Bingham referred to issues with the condition of a bridge on the footpath south of the Damm Brigg (Footpath 5 New Buckenham/Footpath 5 Banham). The Clerk agreed to raise this with the County Council and Banham Parish Council.

2122/34 Next Meeting. The next Parish Council meeting would be held on Tuesday 14th September 2021 at the Village Hall.

Cllr Karen Hobleby Chair

DRAFT