

## NEW BUCKENHAM PARISH COUNCIL

**Minutes** of a meeting of New Buckenham Parish Council at the Village Hall, Moat Lane, New Buckenham on Tuesday 11<sup>th</sup> December 2018 7.30 - 8.50pm

**Present:** Cllrs Karen Hobley (Chair) Andrew Bingham, Don Crossman, Mary Dowson, Steve Highton, Mary Manning.

**Also in attendance:** Trevor Wenman (Clerk) District Councillor Adrian Joel, one member of the public

1819/86      **Apologies:** Apologies were received and accepted from Cllr Bella Chirodian

1819/87      **Minutes: Resolved:** that the minutes of the Council Meeting held on 13th November 2018 be confirmed as a correct record

1819/88      **Matters Arising:** There was further discussion on parking in Boosey's walk. Cllr Crossman agreed to speak to the individuals involved.

1819/89      **Declarations of Interest:** There were none.

1819/86      **Public Participation**

**Resolved** that the meeting be adjourned to allow public participation as follows:

(a) District Councillor Report (Cllr Joel). There was concern at changes to the wording of the draft local plan made by the Inspector in relation to policy HOU 05 concerning villages without a development boundary. Further information on the consultation period would be available at the next meeting

(b) Parish Councillor Reports

Cllrs Dowson and Manning reported on a recent SNAP meeting, where the focus had been on speeding, parking and anti-social behaviour in Attleborough. It was noted that whilst many issues raised related to highways issues, a representative of the Highways authority was rarely present at SNAP meetings.

The meeting resumed.

1819/87      **Financial Matters**

(a) **Resolved** that the Bank Reconciliation to the end of November 2018 be noted.

(b) **Resolved** that the payments for December 2018 be approved payments/noted as per the following list:

New Buckenham Parish Council	11/12/2018		
	Item 6(b)		
Payments List December 2018 for approval/noting			
Payments marked with a cheque number for approval at this meeting			
Payments marked DDR or STO are for information only			
	Net	VAT	Gross expenditure
<b>10/12/2018</b>			
<b>Norfolk Pension fund</b>	<b>117.11</b>	<b>0.00</b>	<b>117.11</b>
November pension contributions			
STO	117.11	0.00	117.11
<b>11/12/2018</b>			
<b>EON</b>	<b>20.88</b>	<b>1.04</b>	<b>21.92</b>
street lights electricity November 2018			
DDR	20.88	1.04	21.92
<b>TT Jones Electrical Ltd</b>	<b>19.12</b>	<b>3.82</b>	<b>-22.94</b>
Quarterly Payment maintenance October- December 2017 - never cashed - void			
101933	19.12	3.82	-22.94
<b>V Baker</b>	<b>60.00</b>	<b>0.00</b>	<b>60.00</b>
Closed churchyard gardening November			
102016	60.00	0.00	60.00
<b>121 Computer Services</b>	<b>56.16</b>	<b>11.23</b>	<b>67.39</b>
Printer paper and ink cartridges			
102014	56.16	11.23	67.39
<b>Chaplin Farrant</b>	<b>236.25</b>	<b>47.25</b>	<b>283.50</b>
Architectural services - site visit and meeting - Neighbourhood Plan			
102015	236.25	47.25	283.50
<b>28/12/2018</b>			
<b>T Wenman</b>	<b>437.46</b>	<b>0.00</b>	<b>437.46</b>
Salary for December 2018			
STO	402.46	0.00	402.46
Clerk's Office Expenses contribution December 2018			
STO	35.00	0.00	35.00
<b>Grand Total</b>	<b>946.98</b>	<b>63.34</b>	<b>964.44</b>

(c) **Draft Budget 2019/20.** Councillors noted a draft budget for 2019/20 which indicated an increase in the Band D Council tax of 6%. The Clerk was doing further work on this with a view to producing a fuller report for consideration by the Council at its next meeting on 8 January 2019

1819/88      **Community Project Fund Grants**

Councillors agreed to defer this to the January meeting.

1819/89      **Planning**

(a) The Council considered the following planning application:

**3PL/2018/1371/LB** Re-roofing, Replacement Windows, Replacement of External Render and Associated Works: Hill House Chapel Street

**Resolved:** That the Council makes no objection to this proposal

(b) The following planning decisions were noted:

**3PL/2018/1142/LB and 3PL/2018/1141/F:** Erection of single storey dwelling with car port, air source heat pump and landscaping, using the existing access, Beck Cottage Grange Road New Buckenham - APPROVED.

(c) **Other planning issues.** Councillors raised the question of whether works to the former Methodist chapel required planning consent. It was understood that a planning application for external works had been, or would shortly be submitted to planners.

1819/90      **Neighbourhood Plan**

Cllr Manning updated Councillors on recent developments, including a consultation with landowners. There were two parcels of land for which the steering group had not been able to identify the owners. A further grant from Breckland Council of £4,500 had been agreed, which would help with traffic and parking research.

1819/91      **Amenities**

a. Allotments

- i. Plot 16. It was noted that all plots except Plot 16 were now let, including plot 11, which had recently been surrendered by a long standing tenant. There had been an expression of interest in taking on plot 11, after it had been re-let, and it was agreed to offer Plot 16 to that person.
- ii. Boundary fence. Cllr Crossman had inspected the fence and recommended that the fence on the boundary with the field need not be replaced, as the boundary was well defined without it. The fence between the allotments and cemetery should, however be replaced. **Resolved:** that quotations be sought for the replacement of the boundary fence between the Allotments and Cemetery.

(c) Closed Churchyard

Councillors expressed their gratitude to Mr and Mrs Baker for their ongoing work on maintaining the formal garden area of the churchyard. It was **resolved** to continue the current arrangement to pay them for 5 hours per month at £12.00 per hour until further notice, noting that work was needed all year round.

(d) Play area. Playdale had attended, but not completed the remedial works due to a communication lapse on the part of Playdale. A further visit would be arranged so that Cllr Crossman could attend. No further labour charges would be incurred, but the Clerk had agreed to the replacement of the aerial runway cable at the same time, as the corrosion of that item had proven more severe than anticipated on re-inspection.

1819/92      **Projects**

There were not updates on either the Parish Council Notice Board or the Community Car Scheme

(a) Parish Council Notice Board

(b) Community Car Scheme

1819/93      **Date of next meeting**

It was noted that the next meeting of the Council will be held on Tuesday 8 January 2019