

## NEW BUCKENHAM PARISH COUNCIL

**Minutes** of a meeting of New Buckenham Parish Council at the Village Hall, Moat Lane, New Buckenham on Tuesday 10<sup>th</sup> March 2020 7.30 -8.45pm

**Present:** Cllrs Karen Hobley (Chair) Andrew Bingham (Vice-Chair), Don Crossman, Mary Dowson, Steve Highton, Mary Manning, Paul Martin

**Also in attendance:** 11 members of the public, District & County Councillor Steve Askew, Trevor Wenman (Clerk)

**1920/96 Apologies:** There were none

**1920/97 Minutes: Resolved** That the minutes of the Council Meeting held on 11th February 2020 be confirmed as a correct record

**1920/98 Matters Arising:** All matters arising were covered in the agenda.

**1920/99 Declarations of Interest:** There were none

**1920/100 Public participation: Resolved**, that the meeting be suspended to enable public participation:

- a. **District Councillor/County Councillor Report.** Cllr Askew reported that Marsh Lane was scheduled for resurfacing in the next year or so.
- b. **Parish Councillor Reports.** Cllr Bingham raised the issue of County Broadband which was seeking expressions of interest in their scheme to bring fibre broadband to the village. It would require 40- 50 households to subscribe to make it financially viable. It was suggested that this could be on the agenda for the Annual Parish meeting
- c. **Parishioners' Comments & Questions**  
The Climate Action Now (CAN) group had purchased some trees for planting either on the Common (alongside the cricket pitch) if the Council were agreeable. It was noted that the siting of the trees needed to be agreed in consultation with the cricket club and the County Council to ensure the trees did not encroach on either the highway on one side, or the cricket field on the other. The organisers agreed to provide the clerk with a map showing the proposed locations for the trees.

**1920/101 6. VE day 75th Anniversary Celebrations**

The King's Head was planning a VE day celebration on the market place. The necessary permissions for road closures etc would need to be given by Breckland Council, but Parish Councillors indicated their support for the event.

**1920/102 Financial Matters:**

- a. **Financial Report.** The Council receive a financial report from the Clerk up to 29th February 2020
- b. (b) **Payments for March** To approve payments for March as follows:

Payments List March 2020 for approval/noting			
Payments marked with a cheque number for approval at this meeting			
Payments marked DDR or STO are for information only			
	Net	Gross VAT	expenditure
<b>10/03/2020</b>			
<b>V Baker</b>	<b>60.00</b>	<b>0.00</b>	<b>60.00</b>
Closed churchyard gardening March 102097	60.00	0.00	60.00
<b>Roberta Rees</b>	<b>375.00</b>	<b>0.00</b>	<b>375.00</b>
Design & Artwork for Neighbourhood Plan pre-consultation document 102096	375.00	0.00	375.00
<b>11/03/2020</b>			
<b>EON</b>	<b>24.93</b>	<b>1.25</b>	<b>26.18</b>
Street lights electricity February 2020 DDR	24.93	1.25	26.18
<b>28/03/2020</b>			
<b>Norfolk Pension fund</b>	<b>102.11</b>	<b>0.00</b>	<b>102.11</b>
March 2020 pension contributions STO	102.11	0.00	102.11
<b>T Wenman</b>	<b>310.79</b>	<b>0.00</b>	<b>310.79</b>
Salary for March 2020 (net of tax and pension contribution) STO	275.79	0.00	275.79
Clerk's Office Expenses contribution March 2020 STO	35.00	0.00	35.00
<b>Grand Total</b>	<b>872.83</b>	<b>1.25</b>	<b>874.08</b>

### 1920/103 Planning

- a. **New applications.** No new planning applications had been received since the last meeting.
- b. **Decisions:** The following decision was noted:

#### 3PL/2020/0041/HOU

Demolition of Existing Conservatory to be replaced with new single storey rear extension with proposed new single storey outbuildings to rear of garden

Teasel Cottage Chapel Street

**Approved**

### 1920/104 Play Area

Councillors discussed options for new equipment to spend the outstanding S 106 monies on. After some discussion of the relative benefits of both sensory play equipment and adult play/exercise equipment, it was

#### **Resolved:**

- a. That Cllrs Dowson and Manning measure the space in the play ground for the installation of a piece of sensory play equipment.

- b. That Cllr Martin investigate the possibility of installing some adult exercise equipment.

#### **1920/105 Closed Churchyard**

- (a) The council discussed and agreed the wildlife management plan for the closed churchyard. In summary this would require the grass to the south of the footpath to be cut regularly, with the area to the north of the footpath being left for a single cut in October each year.

**Resolved:** that the wildlife management plan be approved.

- (b) The Council discussed a draft policy on planting of memorial trees etc in the Churchyard

**Resolved:** that the policy be adopted.

#### **1920/106 Neighbourhood Plan**

- (a) The Council received an update from the Neighbourhood Plan Steering Group. The latest consultation had closed on 14<sup>th</sup> February. The responses were now being collated by the Steering Group and would be placed on the website alongside a response from the Steering Group to the issues raised. Representation had been received from 27 individuals, three village organisations, five statutory consultees and two landowners.

- (b) To note the receipt of a letter to the Parish Council from Mr Charles Stimpson concerning the draft Neighbourhood Plan. Whilst primarily a response to the Neighbourhood Plan itself, which would be dealt with in the same way as all of the other responses, the letter did raise certain issues where he considered the Parish Council was at fault. It was agreed that the Clerk would draft a response to the complaint, to be copied to all councillors for comment before despatch.

#### **1920/107 Annual Parish Meeting**

There was some difficulty with the timing of the Annual Parish Meeting, in relation to other events going on at the village hall. It was however agreed to hold this meeting at the usual time, i.e. at 8pm following the April Parish Council meeting.

**Note:** subsequent to this meeting the next meeting of the Parish Council at the Village Hall and the Annual Parish Meeting scheduled for 14<sup>th</sup> April were cancelled following Government advice on the Covid-19 pandemic. For further developments and revised arrangements for Parish Council meetings please see the parish council website <https://www.newbuckenhampc.info/>

Cllr Karen Hobley

Chair