

NEW BUCKENHAM PARISH COUNCIL

Minutes of a meeting of New Buckenham Parish Council at the Village Hall, Moat Lane, New Buckenham on Tuesday 8th May 2018 7.30 -9.15pm

Present: Karen Hobley (Chair), Andrew Bingham, Don Crossman, Mary Dowson, Steve Highton, Mary Manning

Also in attendance: T Wenman (Clerk), three members of the public.

1819/11 **Chairman:**

Resolved: That Cllr Karen Hobley be elected Chairman of the Council for 2018/19.

1819/12 **Apologies:** Were received and accepted from Cllr Bella Chirodian, and District Councillor Adrian Joel

1819/13 **Vice Chairman:**

Resolved: That Cllr Andrew Bingham be elected Vice Chairman of the Council for 2018/19

1819/14 **Minutes:**

Resolved that the minutes of the Council Meeting held on 10th April 2018 be confirmed as a correct record.

1819/15 **Matters Arising:** It was noted that the Cricket club had agreed to pay the increased cricket pitch rental for the 2018 season of £250. It was also noted that the water supply at the allotments had been turned on for the new growing season. It was also noted that the planned community litter pick had not taken place.

1819/16 **Declarations of Interest:** There were none.

1819/17 **Public participation:**

Resolved To suspend the meeting to enable public participation, including:

(a) District Councillor/County Councillor Reports – there were none

(b) Parish Councillor Reports

Comments had been made by local residents about extensive works being carried out at the Forge, which was understood to be a listed building. It was noted that the works – largely internal related to the house, which was not itself listed. The Clerk agreed to investigate its status and the nature of the works with Breckland planners.

(c) Parishioners' Comments & Questions

Speeding. In answer to a question regarding means of slowing the traffic through the village the Chairman indicated that there were few if any measures available to do so.

There were continuing problems relating to parked cars obstructing access to Boosey's Walk for refuse trucks (and therefore in principle emergency vehicles). The Chairman agreed to put an article in Parish News on the subject.

1819/18 **Financial Matters:**

(a) **Financial report for April** This was noted

(b) **Community Car Scheme**

Resolved To receive the six monthly return from the Community Car Scheme) and approve payment of the Parish Council's six- monthly contribution of £160.10

(c) **Payments for May 2018:**

Resolved To approve payments for May 2018 as follows:

New Buckenham Parish Council	08 May 2018		
	Item 8(c)		
Payments List May 2018 for approval (Payments marked DDR or STO are for information only)			
	Net	VAT	Gross expenditure
08/05/2018			
Broadland Tree Services	£ 1,117.36	£ 223.47	£ 1,340.83
Grounds Maintenance March and April 2018 101980	£ 1,117.36	£ 223.47	1340.83
New Buckenham Village Hall	44.00	0.00	£ 44.00
Room booking 24/3/18 NP4NB 101978	8.00	0.00	8.00
Room booking 26/3/18 NP4NB 101978	12.00	0.00	12.00
Room bookings Parish Council Jan/Feb/Mar 101978	24.00	0.00	24.00
TT Jones	19.12	3.82	£ 22.94
Street lighting maintenance April - June 2018 101979	19.12	3.82	22.94
V Highton	£ 160.10	£ -	£ 160.10
Community car scheme - NBPC contribution Dec 2017 - March 2018 101982	160.10	£ -	160.10
Groundwork UK	£ 415.06	0.00	£ 415.06
repayment of unused grant on behalf of Neighbourhood Plan Steering Group 101981	415.06	£ -	415.06
10/05/2018			
Norfolk Pension Fund	113.08	0.00	£ 113.08
Pension contributions April STO	113.08	0.00	113.08
12/05/2018			
EON	20.21	1.01	£ 21.22
street lights electricity April 2018 DDR	20.21	1.01	£ 21.22
28/05/2018			
T Wenman	430.78	0.00	£ 430.78
Salary for May 2018 STO	395.78	0.00	£ 395.78
Office Expenses contribution May STO	35.00	0.00	£ 35.00
Grand Total	2,319.71	228.30	£ 2,548.01

1819/19 **Planning**

The Council **noted** that the following application has been approved by Breckland Council:

Internal Alterations with Single Storey Rear Extension and Erection of Garage
The Beams, King Street New Buckenham 3PL/2018/0069/HOU

1819/20 **Neighbourhood Plan**

Cllr Manning provided an update on progress with the Neighbourhood Plan. The open day on 28 April had been well attended and the comments received on the day would be fed into the ongoing work on the plan. The Steering Group were looking for ways to give more publicity to the plan as it develops. St Martin's PCC had agreed to an ongoing display in the church, and a stall at the summer fete was planned.

Issues to be addressed over the coming months included Heritage, traffic, an architectural style guide and ecology and biodiversity.

An application for further grants from Locality was being processed. The system was now more flexible, with up to a year available to spend the grant. Additional grant funding was also available from Breckland Council.

Cllr Bingham expressed concern that affordable housing had not so far been mentioned in the neighbourhood plan process. Cllr Manning clarified, whilst a decision had been taken not to identify sites for housing in the plan, there would be a positive statement about change generally, and nothing in the emerging Neighbourhood Plan contradicted the findings of the Housing Needs Survey for the Village.

1819/21 **Grounds Maintenance**

The Council considered a report of the clerk on detailed terms of the contract with Breckland Tree Services for grounds maintenance in 2018 and 2019 for agreement with the contractor.

Resolved:

(a) That the contract terms be approved for agreement with Broadland Tree Services

That Councillors Bingham and Dowson be appointed to oversee the contract, and to meet with the contractor as necessary

1819/22 **Amenities**

(a) **Cemetery** – Cllr Bingham was still working on the cemetery plan using the topographical survey data and would report to a future meeting.

- (b) **Allotments.** It was noted that two of the long-standing tenants may be giving up their plots shortly.
- (c) **Closed Churchyard** Cllr Bingham would be meeting with Phil Anderson shortly to discuss the future maintenance plans following the wildlife management plan
- (d) **Play area** there were some issue relating to damage/deterioration of play equipment which required some attention. The Clerk agreed to expedite the annual safety survey by Playdale and seek to have any issues addressed at the same time. Cllr Bingham would also raise the issue of pressure washing of the equipment with Phil Anderson of BTS

1819/23 **Notice Board**

The Council considered various options for the third panel of the Parish Council notice board.

Resolved: to form a working group to research and come up with proposals/content for the panel. Cllrs Bingham and Highton agreed to speak to Richard Hoggett, Juliet Fulford and Alice Cattermole in the first instance.

1819/24 **Street Lighting - Dial House**

The Council noted that Mr and Mrs Elvin had disconnected the electricity to the street lamp attached to Dial House, as from 16th April, and had asked for the lamp to be removed. The Clerk had arranged, subject to the Council's approval, for TT Jones to carry out this work at the same time as fitting the shields to the lamps in St Mary's Close and Church Street/Rosemary Lane.

Resolved:

- (a) that the Council authorises the disconnection and removal of the lamp at Dial House as soon as possible; and
- (b) That, for the avoidance of doubt, Mr and Mrs Elvin be informed that the Council considers the agreement between the Council and the owners of Dial House relating to the street light on their house to be at an end with effect from 16th April 2018, when the electricity was disconnected.

1819/25 **Next Meeting** - The next meeting of the Parish Council will take place on Tuesday 12th June 2018 at 7.30pm.