

NEW BUCKENHAM PARISH COUNCIL

Minutes of a meeting of New Buckenham Parish Council held at New Buckenham Village Hall on Tuesday 14th February 2023.

Present: Karen Hobley (KH Chair) Andrew Bingham (AB Vice-Chair) Don Crossman (DC) Andrew Nettleton (AN) Mary Dowson (MD) Steve Highton (SH)

Also in attendance: Angela Thornton Clerk (AT) (Minutes) and 1 member of the public

Apologies: The apologies of Mary Manning (MM) accepted.

2223/81. The minutes of the Parish Council meeting held on 10th January 2022 were confirmed as a true record subject to changing numbering.

2223/82. Matters Arising:

1.Village Gateway - This application is with Norfolk County Council (NCC). The Village Environment group have requested the Village Gateway have some form of planters and that flashing signage for Castle Hill Road and silhouettes of children in front of the Green also be considered. **ACTION AB** to bring all proposed signage and costings to PC meeting in April.

2.Defibrillator - Grant application awarded, and we are awaiting Terms and Conditions. **ACTION KH** to order as soon as Terms and Conditions are confirmed.

3.County Broadband (CB) Wayleave Agreement. - CB have agreed to pay £1500 solicitor costs Solicitor has been appointed to carry out the work.

4.Project Fund - **Action AN** to forward changed paperwork to AT to enable website to be updated. The criteria are to be reviewed for the next financial year.

5.Speeding – No up-dates, awaiting an article in Parish News to outline progress.

6.Village Environment Meeting took place. AB chaired on behalf of PC.

a) The establishment of a Community Woodland was supported by all and endorsed by CAN. **ACTION a working group consisting of AB** (Parish Council - Lead) Tom Underwood, Gordon Chase, Amanda Hartley, Phil Anderson, Anne Marie Shepherd and Juliet Fulford set up to consider first steps:

- Establish a group of people to start the research and village engagement
- Identify sites and landowners
- Look at potential funding for purchase or lease of land – planting – management
- Talk to groups from other villages to see how they set up their community woods
- Organise events – summer picnic – growing trees – what trees do we want – identifying trees to grow and plant

b) Electric car charging was generally supported. It was agreed that more research needs to be done and possibly some kind of survey of village population to see if it is viable. **Action AB** will get a small group together to do the research. If you are interested in helping start this project, please let him know.

AT Mins 140223

c) Possible" Rat Run " Chapel Street and Market Place, presumed mainly school taxis. AB informed PC.

Action AT will contact NCC to highlight possible issue.

d) Battery recycling - **Action AB** to table a request for PC to purchase recycling bin for batteries at March meeting.

e) Cuffer Lane verges – AB requested PC do not allow cutting until after wild flowers` season.

Action AT to instruct contractors to leave Cuffer Lane verges until May..

f) Litter picking - AB requested PC purchase litter picking high visibility jackets and pickers. **Action DC** to check availability of equipment previously used.

7. High Bailiff`s Trust (HBT) met and agreed to relocate reconditioned bench on village green, replacing one of the 3 already sited there. Spare bench will be relocated elsewhere. Coronation plaque to be purchased. **Action KH** to order coronation plaque.

8. Possible project fund application from NB Village Hall for salaries – AT confirmed the project fund is for capital purchases not revenue.

2223/83 Declarations of Interest: There were none.

2223/84 Public Participation:

1. Parishioners' Comments & Questions.

One member of the public attended to ensure his quote for Ground Maintenance was received. PC will consider all quotes outside of this meeting and make decisions by the end of February.

2. District and County Councillor Report – None at this meeting

3. Chair and Parish Councillor Reports

a) AB explained that the Village Hall Trust are considering refitting toilets and/or upgrading electronic equipment, such as projectors for laptops etc. AB requested all councillors complete and promote the Village Hall survey on Facebook and Village Hall website. Paper copies are available in Village Hall.

b) AB has a request from a parishioner that the closed churchyard cleared area, be planted with suitable foliage and flowers for church flower arranging. **Action KH** to have further discussions with Church Wardens.

c) KH informed the PC that the brown bin has now been purchased and located at the rear of the closed churchyard for use of closed churchyard gardeners etc.

2223/85 Financial Matters

1. Jan Bank Reconciliation was accepted.

2. Community Project Fund application from Old Buckenham Primary School "Families Association" was considered by the project fund working group. Further details have been sought and a recommendation will be made to the March meeting.

3. Payments for February 2023 as below approved.

Payment Request Date	Invoice Date	Payment reference	Payee	Item	Gross expenditure	VAT	Net
17/2/23	3/2/23	Direct Debit	N Power	Jan Street lights electricity	30.69	1.46	29.23

14/2/23	12/1/23	Online	NBVH	NBVH rental	31.50		31.50
14/2/23	8/2/22	Online	A Thornton	Clerk RFO Feb salary	568.91		568.91
14/2/23	8/2/22	Online	NCC	Clerk RFO Pension	166.66		166.66
14/2/23		Online	M Marsh	Brown Bin Churchyard	53.00	0.00	53.00
14/2/23	14/2/23	Online	MPT Healthcare	CCS Drivers medicals	420.00		420.00
14/2/22	13/2/22	Online	M Manning	Memory stick	7.99		7.99

Noted Annual STO TO CPRE paid but to be cancelled moving forward.
£25.33 VAT on Skip hire to be paid asap.

2223/86 Planning:

1. Cuffer Lane, both applications have been approved. Parish Council is extremely disappointed.

Discussion took place regarding any potential Judicial Review on the basis of irrational decision.
Action AB to review and bring thoughts to March meeting.

Thanks were expressed to AB for his time and representation on this issue.

The council considered and had no objections to the following 2 applications:-

2. Mr Stanley Robert Burton Mill Farm New Buckenham

Commons Registration Act 1965

Notice of Application for Amendment of Register in Respect of:

Register Unit No. CL29 Application No. 3402

3 Ref No: 3PL/2023/0008/HOU

Location: NEW BUCKENHAM White Horse Cottage, Rosemary Lane, NR16 2AZ

Proposal: Replacement and re-siting of oil tank with trellis screening and shed (Householder)

2223/87 Amenities: The Parish Council considered issues raised as follows:

1. Grounds Maintenance - quotes to be circulated and email vote/discussion. Action AT to check quotes hold appropriate insurance and to request terms for 3 years.

2. Closed Churchyard – See Chair and PC reports.

AT Mins 140223

3. Cemetery - Action AT and AN meeting Thursday to finalise Graves "MAP." AT to then commence faculty asap.

4. Allotments – no update at this meeting.

5. Play area / Cricket pitch – KH and AT met with members of New Buckenham Cricket Club in January. Invoice for £600 for 23-24 to be sent in April.

6. Public Footpaths - The gate from the Tanning Lane footpath [NB FP 2] has been reported to the Norfolk Wildlife Trust who have stated they will mend it.

2223/88 Community Car Scheme. Medicals for current drivers taking place shortly. Gerry Walsh is readvertising for Coordinator. **Action KH** to contact SA regarding progress with arranging a potential meeting with Old Buckenham and Banham to consider any possible merging of schemes.

2223/89 Correspondence

1. FOI review request has been received. **Action AT** has responded.

2. Election paperwork forwarded to all current councillors. Information has been placed in Parish News, on website, and Notice Board.

3. Publicity for coronation - PC is not organising any events to celebrate this.

2223/90 Key Documents

The Reserves Model Policy was amended and approved by all present. **Action AT** to publish updated version on NBPC website.

The Chair thanked all for attending. Meeting closed at 21:05 hrs.

The next meeting of the Parish Council will be on Tuesday 14th March 2023.