**NEW BUCKENHAM PARISH COUNCIL**

Minutes of a meeting of New Buckenham Parish Council held at New Buckenham Village Hall on Tuesday 14th January 2025.

Present: Paul Martin (PM - Chair for this meeting), Don Crossman (DC), Karen Hobley (KH) Mary Manning (MM) and Mary Dowson (MD)

Apologies: Andrew Bingham (AB - Chair) and Steve Highton (SH)

Also in attendance: A Thornton (AT) - minutes. No members of the public.

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| **Minute** |  | **Action** |
| 2425/101 | **Absent –** Andrew Bingham (AB - Chair) and Steve Highton (SH) |  |
| 2425/102 | **To approve the minutes of the meeting held on 10th December 2024:**  Subject to 2425/94 - change style to stile  MM proposed DC seconded. Minutes approved. | **AT** |
| 2425/103 | **To record declarations of interest not already recorded in the current Members Register of Interest:**  None |  |
| 2425/104 | **To receive reports of matters arising from December minutes for update and information only:** |  |
|  | **Matters arising**   1. Space for seasonal football pitch - proportionate charge agreed at £50. Invoice to be issued. | **AT** |
| 2425/105 | **District and County Councillor Report:**  None at this meeting |  |
| 2425/106 | **Chair and Parish Councillors Reports:**  PM reported on the meeting with Highways Officer who confirmed:   * The Village Gateway will be installed in this financial year. * Highways Officer will raise with colleagues that Old Buckenham FP14 (High London Farm) path is now impassable due to obstructions * Highways Officer reaffirmed that discussions and possible solutions re. flooding at Dambrigge are ongoing. * Drain adjacent to noticeboard outside Lovells will be looked at. |  |
| 2425/107 | **Public Participation:**  None at this meeting |  |
| 2425/108 | **Financial Matters:**  a. Bank reconciliation for December was accepted. |  |
|  | b. Payments for January 2025 (below) were approved for processing. Proposed by KH and Seconded by DC. All agreed. | **KH DC** |

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| **Payment Approved Date** | **Invoice Date** | **Payment reference** | **Payee** | **ITEM** | **Gross expenditure** | **VAT** | **Net** |
| 14/01/2025 | 09/01/2025 | Online payments | Various Drivers | Community Car Scheme Drivers mileage April- December 2024 | £208.80 |  | £208.80 |
| 14/01/2025 | 12/12/2024 | Direct Debit | Anglian Water | Annual Water readings (allotments) | £199.50 | £33.25 | £166.25 |
| 14/01/2025 | 04/01/2025 | Direct Debit | NPower | Street lights electricity | £72.08 | £3.43 | £68.65 |
| 14/01/2025 | 11/08/2064 | Online payment | A Thornton | Norton anti-virus | £19.99 | £3.66 | £16.33 |
| 14/01/2025 | January | Online payment |  | Clerk Pension January | £174.42 |  | £174.42 |
| 14/01/2025 | January | Online payment |  | Clerk Salary | £578.59 |  | £578.59 |
| 14/01/2025 | 11/01/2025 | Online payment | NBVH | Sept-Dec Hall Rental | £42.00 |  | £42.00 |
| **Totals** |  |  |  |  | **£1,295.38** | **£40.34** | **£1,255.04** |

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|  | c. Community Project Fund Applications. None |  |
| 2425/109 | **To consider planning applications and to receive Breckland District Council’s decisions made on any planning applications received before the meeting:** None |  |
| 2425/110 | **To consider any issues raised regarding NBPC amenities as follows:** |  |
|  | a. Grounds Maintenance – none at this meeting |  |
|  | b. Closed Churchyard - Gate noted on Quinquennial report will continue to be monitored with no further action at this time. |  |
|  | c. Cemetery - no updates at this meeting |  |
|  | d. Allotments –   * Northern area – request to keep bees submitted. After discussion, all present voted against this .DC agreed to investigate a possible alternative site. * Request for second plot adjacent to current plot considered. We currently have 3 vacant plots and no waiting list. Therefore, the request was approved for this allotment year. * Meeting with all (or representatives) of the allotment holders to consider options for far area. AT to contact. Ongoing | **AT**  **DC**  **AT** |
|  | e. Play area – Safety Inspection Report. New quote for required works to be requested in February for works to take place in the next financial year.   * 2 benches in play area need replacing/repairing. Preference for repair with slats to be renovated. DC obtaining quote. | **AT**  **DC** |
|  | f. Public Footpaths.  No new issues at this meeting |  |
|  | g. Community Car Scheme – CCS Drivers expenses approved. |  |
|  | h. Street Lights – nothing to report |  |
|  | I. Defibrillator – nothing to report at this meeting |  |
| 2425/111 | **Key Documents for review:** none presented at this meeting |  |
| 2425/112 | **Correspondence received not considered elsewhere on this agenda:**  Alms Houses board member vacancy. Councillors discussed the request to nominate a second trustee. Parish Council currently has one representative on NBVH Trust and The High Bailiffs Trust. It was felt that one Parish Council representative (MD) on the Alms Houses board is sufficient. |  |

The meeting closed at 20.40 pm.

**The next meeting of the Parish Council will take place on Tuesday 11th February 2025 at 7.30pm.**