

## NEW BUCKENHAM PARISH COUNCIL

**Minutes** of a meeting of New Buckenham Parish Council held via Zoom on Tuesday 12<sup>th</sup> January 2021 7.30 – 8.50pm

**Present:** Cllrs Karen Hobley (Chair) Andrew Bingham (Vice-Chair), Don Crossman, Mary Dowson, Steve Highton, Mary Manning.

**Also in attendance:** Trevor Wenman (Clerk) two members of the public

**2021/98 Apologies:** There were none.

**2021/99 Minutes: Resolved:** That the minutes of the meeting held on 8th December 2020 be approved as a correct record, subject to an addendum noting that, subsequent to the approval of the November minutes an error had come to light in minute 2021/82. This misidentified the successful contractor, which was in fact Sunshine Gym, with a contract value of £4,986.00 + vat, and the minutes of the meeting held on 10th November 2020 should therefore be amended accordingly.

**2021/100 Matters Arising:**

- a. Snowdrops on the market place. Thanks to generous donations there were more than enough snow drops for the site originally identified. The Chair invited suggestions for additional planting sites around the vilage

**2021/101 Casual Vacancy:** It was noted that a poll had not been requested to fill the current Councillor Vacancy. It was, therefore

**Resolved:** to advertise the vacancy with a with a view to considering any potential candidates for co-option at the March meeting.

**2021/102 Declarations of Interest:** There were none.

**2021/103 Public participation: Resolved** that the meeting be suspended to enable public participation. The following issues were discussed:

- a. Affordable housing. Mr Charles Stimpson referred to proposals he had put forward for the donation of land for housing to a community land trust, which would be brought the next meeting of the Council for further discussion.
- b. Christopher Pearson had identified issues with a yew tree in the Church yard. The Clerk would raise this with Phil Anderson.
- c. Overgrown hedge near the bus stop.
- d. Drain issues in Castle Hill Road and near the Alsmhouses
- e. Missing footpath signs at the Marsh lane footpath.
- f. SNAP meeting
- g. An offer had been received for a group of volunteers to “tidy up” the older part of the cemetery. Issues with grave owners made this impractical

**2021/104 Financial Matters:**

- a. **Financial report** for the month ending 31<sup>st</sup> December 2020 was noted.

**b. Payments for January 2021**

**Resolved:** That the following payments be approved or noted as appropriate:

Payments List January 2020 for approval/noting			
Payments marked DDR or STO are for information only			
Payments marked OL/Chq will be paid by online banking, or cheque if the payee's payment details are not known.			
	Net	VAT	Gross expenditure
<b>11/01/2021</b>			
<b>EON</b>	<b>25.78</b>	<b>1.29</b>	<b>27.07</b>
Street lights electricity December 2020 DDR	25.78	1.29	27.07
<b>12/01/2021</b>			
<b>Broadland Tree Services</b>	<b>300.00</b>	<b>60.00</b>	<b>360.00</b>
Village Christmas Tree OL/Chq	300.00	60.00	360.00
<b>T Wenman</b>	<b>35.97</b>	<b>7.20</b>	<b>43.17</b>
reimbursement of Zoom subscriptions Dec/Nov/ January at £14.39 pm OL/Chq	35.97	7.20	43.17
<b>V Baker</b>	<b>60.00</b>	<b>0.00</b>	<b>60.00</b>
Closed churchyard gardening January 2021 OL/Chq	60.00	0.00	60.00
<b>TT Jones Electrical Ltd</b>	<b>20.20</b>	<b>4.04</b>	<b>24.24</b>
Street lighting maintenance Jan-March 2021 OL/Chq	20.20	4.04	24.24
<b>21/01/2021</b>			
<b>CPRE</b>	<b>36.00</b>	<b>0.00</b>	<b>36.00</b>
Subscription 2021/22 DDR	36.00	0.00	36.00
<b>28/01/2021</b>			
<b>Norfolk Pension fund</b>	<b>106.80</b>	<b>0.00</b>	<b>106.80</b>
January 2020 pension contributions STO	106.80	0.00	106.80
<b>T Wenman</b>	<b>318.32</b>	<b>0.00</b>	<b>318.32</b>
Clerk's Office Expenses contribution December 2020 STO	35.00	0.00	35.00
Salary for January 2021 (net of tax and pension contribution) STO	283.32	0.00	283.32
<b>Grand Total</b>	<b>903.07</b>	<b>72.53</b>	<b>975.60</b>

**c. Budget 2021/22 and Council Tax Precept.** The Council considered the clerk's report setting out the draft Parish Council Budget for 2021/22 (attached) and the Council Tax precept to Breckland Council for 2021/22

**d. Resolved:**

- i. that the allocation of reserves in 2020/21 set out in page 1 of Appendix A be approved;
- ii. that the draft budget for 2021/22 be approved as set out in page 2 of Appendix A amounting to budget expenditure for 2021/22 of £20,175, less budgeted income of £850, giving a precept requirement of £19,325

- iii. That a Council Tax precept for 2021/22 of £ 19,325, representing a 2.9% increase in the precept and a Band D council tax of £99.82 (a 1.7% increase) be approved.

### **2021/105 Community Car Scheme**

The Council agreed that in the light of the current lock down it would be inappropriate to restart the Community Car Scheme, and that the suspension should therefore continue and be reviewed in March.

### **2021/106 Planning**

#### **(a) New planning applications notified since the last meeting::**

##### **3PL/2020/1428/LB**

Replacement of 4 no sash windows to front elevation and replacement of modern casement windows to the rear elevation

The Cottage, King Street

**Resolved:** that no objection be raised to this application

#### **(b) Planning Decisions notified since the last meeting**

##### **3PL/2020/0529/HOU**

Proposed single storey front extension, proposed single storey side extension and proposed loft conversion.

Somerville, Booseys Walk

**Decision : Approved**

### **2021/107 Neighbourhood Plan**

**Cllr Manning** reported that further input was awaited from Breckland on the draft plan and that fuller report would be made to the February meeting.

### **2021/108 Amenities**

- a. Allotments. The rubbish at allotment 12 would be cleared when the ground was dry enough.

**2021/109** The next meeting will be held on Tuesday 9<sup>th</sup> February 2021 at 7.30pm via Zoom

Cllr Karen HopleyChair