**NEW BUCKENHAM PARISH COUNCIL**

Minutes of a meeting of New Buckenham Parish Council held at New Buckenham Village Hall on Tuesday 9th July 2024.

Present: Andrew Bingham (AB Chair), Don Crossman (DC), Mary Manning (MM), Paul Martin (PM Vice- Chair), Mary Dowson (MD) and Karen Hobley (KH).

Apologies: None received

Also in attendance: Angela Thornton AT - Clerk Minutes.

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| **Minute** |  | **Action** |
| 2425/38 | **Absent S Highton.** |  |
| 2425/39 | **To approve the minutes of the meeting held on 11th June 2024.**  Subject to:  2425/26 removal of words “as sick”.  2425/33(b) replace KH with AB  2425/33(g) replace, MM asked with DC asked.  Minutes were approved.  Following discussion, it was agreed that a reason for non-attendance would be known by Clerk and Chairperson and not recorded in mins. | **AT** |
| 2425/40 | **To record declarations of interest not already recorded in the current Members Register of Interest:**  None |  |
| 2425/41 | **To receive reports of matters arising from June minutes for update and information only.** |  |
|  | a. Village Gateway –Awaiting the schedule of works from NCC. No Progress |  |
|  | b. County Broadband Wayleave Agreement – County Broadband have informed NBPC that this is no longer going ahead. |  |
|  | c. Establishment of community woodland. MM met Mr C Giles who jointly owns land southwest of the footpath on Marsh Lane. He will contact NBPC if this land becomes available. |  |
|  | d. Asset register DC asked if land owned by NBPC should be on Asset register. AT to recheck. ongoing |  |
| 2425/42 | **District and County Councillor Report.**  None at this meeting |  |
| 2425/43 | **Chair and Parish Councillors Reports.**  DC highlighted recent accidents at Dambrigg. Discussions concluded that NBPC contact Highways, lodging concern and notify Banham PC as the Dambrigg is in their Parish.  AB suggested a dedicated Facebook page for NBPC.  Discussion took place concluding NBPC will utilise New Buckenham Village Facebook page to highlight meeting dates and pertinent items.  PM reported car parked, for significant amount of time, in Grange Road has been moved.  KH requested the website be updated to reflect Andrew Bingham as Chairperson. | **AT**  **AT**  **AT** |
| 2425/44 | **Public Participation:**  None at this meeting |  |
| 2425/45 | **Financial Matters:**  a. Bank reconciliation for June was accepted. |  |
|  | b. c. Payments for July and August 2024 (below) were approved for processing. DC proposed PM seconded. | **AB DC** |
| |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | **July Payments** |  |  |  |  |  |  |  | | **Approval date** | **Invoice date** | **Payment ref.** | **Payee** | **Item** | **Gross** | **VAT** | **NET** | | 09/07/2024 | 30/06/2024 | Online payment | Broadland Trees | June Maintenance | 1230.00 | 205.00 | 1025.00 | | 09/07/2024 | July | Online payment | A Thornton | July Salary Clerk | 557.90 |  | 557.90 | | 09/07/2024 | July | Online payment | NCC | July Pension Clerk | 168.24 |  | 168.24 | | 09/07/2024 | 03/07/2024 | Direct Debit | N Power | Streetlights June electricity | 48.95 | 2.33 | 46.62 | | 09/07/2024 | 30/06/2024 | Online payment | A Thornton | printer ink | 20.95 | 3.49 | 17.46 | | Totals |  |  |  |  | **2026.00** | **210.82** | **1815.20** | | **August Payments** |  |  |  |  |  |  |  | | 09/07/2024 | August | Online payment | Broadland Trees | August Maintenance | 1230.00 | 205.00 | 1025.00 | | 09/07/2024 | August | Online Payment | A Thornton | August Salary Clerk | 557.90 |  | 557.90 | | 09/07/2024 | August | Online Payment | NCC | August Pension Clerk | 168.24 |  | 168.24 | | 09/07/2024 | August | Online Payment | Broadland Trees | Jet wash play equipment | 504.00 | 84.00 | 420.00 | | 09/07/2024 | August | Online Payment | Norfolk Waste Management | Barrel “Tar” removal | 420.00 | 70.00 | 350.00 | | Totals |  |  |  |  | **2880.10** | **359.00** | **2521.10** | | | |

August payments will be made after 13th August.

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|  | d. Community Project Fund: no applications at this meeting |  |
|  | e. General Power of Competence – Discussion took place concluding that NBPC will not adopt the GPC at this time. |  |
| 2425/46 | **To consider planning applications and to receive Breckland District Council’s decisions made on any planning applications received before the meeting:**  Decision noted. |  |
| 2425/47 | **To consider any issues raised regarding NBPC amenities as follows:** |  |
|  | a. Grounds Maintenance – MM informed the meeting, that a tree has fallen down onto the cricket pitch area (Note subsequent to meeting confirmed this a fallen branch only). Councillors agreed to preapprove the cost of its removal (subject to clerk obtaining acceptable quote) as NBPC are not meeting again until September. |  |
|  | b. Closed Churchyard – AB reported that scything of wildflower area. will take place when weather permits. |  |
|  | c. Cemetery – A burial is scheduled for the end July. Plot is to be marked out. | **AT PM** |
|  | d. Allotments –Councillors considered quotes for the safe removal of a rusty barrel and its oil like contents. All present approved Norfolk Waste Management quote.  Councillors considered “unkept allotment” and tenants’ circumstances. AT to contact tenants. | **AT**  **AT** |
|  | e. Play Area/ Cricket Pitch. Jet washing of all play equipment in Toddlers` area is to take place during August.  The annual inspection of play equipment is scheduled for August, DC is to support the process.  See grounds maintenance re fallen “tree on cricket pitch”  AB to seek clarification on newly planted trees. | **DC**  **DC**  **AB** |
|  | f. Public Footpaths.  High London path, the fence and stile are causing issues for dog walkers. AB to speak to farmer. Ongoing.  MD and MM reported residents concern re slightly proud metal on Marsh Lane footpath, AB clarified this is functional re drainage and cannot be removed. | **AB** |
|  | g. Community Car Scheme – AB reported that the CCS will be advertising for additional drivers. |  |
|  | h. Street Lights – Nothing to report at this meeting. |  |
|  | i. Defibrillator – Nothing to report at this meeting. |  |
| 2425/48 | **Key Documents for review:** none presented at this meeting |  |
| 2425/49 | **Correspondence received not considered elsewhere on this agenda:**   1. County Broadband complaint update. County Broadband have responded as have Breckland DC. Currently there will not be any change to recently situated poles and overhead cabling plans. 2. Electric Vehicle Charging point at the village hall is now fully operational and charging correctly. 3. Village Hall AGM nomination of PC representative. All present approved AB to continue as PC representative for the next 12 months. AT to inform Village Hall Committee. | **AT** |

The Meeting closed at 20:45

**The next meeting of the Parish Council will take place on Tuesday 10th September at 7.30pm.**