

NEW BUCKENHAM PARISH COUNCIL

Minutes of a meeting of New Buckenham Parish Council at the Village Hall, Moat Lane, New Buckenham on Tuesday 9th July 2019 7.30 -9.00pm

Present: Cllrs Karen Hobley(Chair); Andrew Bingham (Vice -Chair), Mary Dowson, Steve Highton, Mary Manning

Also in attendance: Trevor Wenman (Clerk) 5 members of the public

1920/28 Apologies were received and accepted from Cllrs Don Crossman and Paul Martin, and from County/District Councillor Stephen Askew

1920/29 Minutes: Resolved that the minutes_of the Council Meeting held on 11th June 2019 be approved as a correct record.

1920/30 Matters Arising: The following outstanding issues were noted and discussed and the Clerk undertook to progress each by the end of August:

- a. Overgrown trees in Marsh Lane
- b. Replacement of the allotment fence
- c. Investigate costs and implications for informal white lines outside the shop
- d. Costings etc for additional dog bins.

1920/31 Declarations of Interest: There were none

1920/32 Public participation: Resolved, that the meeting be suspended to enable public participation as follows:

- a. District Councillor/County Councillor Reports. Cllr Askew had sent his apologies but asked councillors to let him know by email of any issues he might be able to help with.
- b. Parish Councillor Reports
 - Complaints had been received about the skip by Lovells, It was noted that skips placed on the highway were licensed by Norfolk County Council, and it did not appear that any avoidable obstruction was being caused that might be in breach of that licence.
 - A letter had been received from the High Bailiff's Trust offering a strip of the village green to improve parking provision opposite St Mary's Nursing Home. It was noted that any funding for road widening would need to be found. The Clerk agreed to consult the Highways authority on this before the September meeting.
 - Cllr Dowson reported on the latest SNAP meeting. Police priorities were speeding in the Attleborough area and a "coffee

with the cops” initiative aimed at improving community engagement

c. Parishioners’ Comments & Questions

- There was concern at apparent speeding along Church Street to and from the village hall, and it was asked whether some additional signage could be provided. It was noted the Village Hall was asking all its users to be mindful of the village speed limit.
- It was asked whether the Lime Tree in the Churchyard at the church gate could be given some attention. Cllr Manning offered to ask Vicky Baker to look at it.

1920/33 Financial Matters:

- a. **Financial report** for June was noted.
b. **Council Insurance**

The Clerk provided information regarding two quotations received for the Council’s insurance for the coming year from the existing insurer, Norris and Fisher and Came and Company. It was noted that both quotations were very similar and that in either case the premium was substantially less than the previous year. Both offered a discount for a three year agreement.

Resolved: That the quotation from Norris and Fisher for the Council’s insurer be agreed on the basis of a three year agreement at £546.76 for 2019/20

To approve payments for July 2019 (to follow)

c. **Payments for July**

Resolved: That the payments for July be approved as follows:

Payments marked with a cheque number for approval at this meeting			
Payments marked DDR or STO are for information only			
	Net	VAT	Gross expenditure
09/07/2019			
Broadland Tree Services	714.07	142.81	856.88
Grounds Maintenance June 2019 (inv 20860) 102050	614.07	122.81	736.88
Clearing trees obstructing street lights 102050	100.00	20.00	120.00
EON	26.64	1.33	27.97
Street lights electricity June 2019 DDR	26.64	1.33	27.97
New Buckenham Village Hall	30.00	0.00	30.00
Room hire April - June 2019 102052	30.00	0.00	30.00
TT Jones	19.75	3.95	23.70
Street lighting maintenance July-September 2019 inv 11488 102048	19.75	3.95	23.70
V Baker	60.00	0.00	60.00
Closed churchyard gardening July 102049	60.00	0.00	60.00
Norris & Fisher	546.76	0.00	546.76
Insurance 2019-20 102056	546.76	0.00	546.76
HMRC	248.00	0.00	248.00
Income Tax payment April - June 2019 102047	248.00	0.00	248.00
360TSL Traffic Data Collection	500.00	100.00	600.00
Traffic Survey 18- 25th June 2019 102051	500.00	100.00	600.00
Violet Highton	139.12	0.00	139.12
Community Car Scheme - NBPC contribution Oct - Mar 2018/19 102053	139.12	0.00	139.12
New Buckenham Parish News	50.00	0.00	50.00
Sponsorship of November issue of Parish News 102055	50.00	0.00	50.00
28/07/2019			
Norfolk Pension fund	122.52	0.00	122.52
June pension contributions STO	122.52	0.00	122.52
T Wenman	365.81	0.00	365.81
Salary for July 2019 (net of tax and pension contribution) STO	330.81	0.00	330.81
Clerk's Office Expenses contribution July 2019 STO	35.00	0.00	35.00
Grand Total	2,822.67	248.09	3,070.76

d. Budget monitoring and use of reserves

A report on this would be presented to the September meeting

1920/34 Planning

- a. It was noted that no new planning applications had been received since the last meeting
- b. It was noted that the following planning applications had been approved by Breckland Council:
 - i. **Land Off of Cuffer Lane New Buckenham:3PL/2019/0301/F**
Proposal Proposed Farm Building and Associated Works
 - ii. **Fair View King Street New Buckenham 3PL/2019/0579/LB**
Alter window (W1) to window & door and replace window/door (W2)

1920/35 Section 106 Agreement

The Council noted that a total of £480 is available to the Parish Council under a Section 106 agreement from 2013 for the provision of children's play and outdoor sports facilities in the village. A decision on this had previously deferred as it was believed that a further sum would be made available shortly in respect of the development on the old Garage Site in Castle Hill Road. However, Breckland Council had now confirmed that there is no S.106 agreement in respect of that development. The Council will now need to consider what projects that £480 could be put towards, to enable a formal application to be made for the release of the funds. There is no time limit on the spending of the money. It was agreed to consult the village on possible projects to be funded by this money via Parish News and New Buckenham Fundraisers

1920/36 Rights of Way - path at Marsh Lane

At the May meeting, Barbara Cattermole had drawn the Council's attention to a deadline for public paths not on the Definitive Rights of Way Map to be registered. Mrs Cattermole had identified a path connecting Marsh Lane with Footpaths 4 and 6. It was agreed to discuss this further at this meeting. Mrs Cattermole has done some further research, which she has outlines in an email (attached). The next stage is to gather evidence of usage to enable the path to be recognised as a public right of way and included on the definitive map held by Norfolk County Council. It was agreed to invite parishioners to submit their own evidence of the past usage of the path via Parish News. Cllrs Hobley and Dowson agreed to liaise with Mrs Cattermole and make copies of the form available for people to complete.

1920/37 Speeding/Two Wheel Tuesday

Cllr Bingham on the data gathered in the recent traffic study regarding speeds of vehicles passing through the village. The data was useful evidence of the speeds of vehicles approaching the village from the east and west throughout the day.

However, although the survey had covered two Tuesdays (both with fine weather), there was no significant difference in speeds that could be directly attributed to "Two Wheel Tuesday". It was understood the police were keeping an eye on the event. It agreed that one or two Councillors would seek an informal discussion with the landlord of the Ox and Plough in Old Buckenham

1920/38 Neighbourhood Plan The planned workshop session for 8th July had been cancelled due to the information not being available in time. Further comments were being sought from Breckland and from our Town Planning Consultant. It was now intended to hold a workshop at the end of September (the date of 23rd September was provisionally agreed).

1920/39 Community Project Fund Grant Application Project Fund Group had considered a grant application received from the New Buckenham Junior Football Club for a new line marker for marking out the football pitches. The Group recommended approval of this. Cllr Hobleby offered to order the equipment on behalf of the Club and arrange for the Parish Council to be invoiced

Resolved: That a grant of up to £300 be approved, subject to the Parish Council acquiring the equipment on behalf of the NBJFC.

1920/40 Amenities

a. **Cemetery** No major issues to report.

b. **Allotments**

- The Clerk would be seeking quotations for the replacement of the fence adjoining the cemetery
- There had been an issue with the charges for the water supply to the allotments and cemetery which had now been resolved satisfactorily. Some confusion had been caused by the proximity of the Cemetery/Allotments water meter and that for the Village Hall.

c. **Closed Churchyard** No major issues to report

d. **Play area.** No major issues to report

e. **Cricket Pitch** The cricket pitch was currently mole free, although it was noted the problem may have been displaced to neighbouring areas.

1920/41 Projects -

a. Parish Council Noticeboard

A meeting with the designer was being arranged.

b. Community Car Scheme

It was noted that Violet Highton had had a fall, but was still able to do administration work on the scheme. The Council asked Cllr Highton to express their best wishes to Mrs Highton for a speedy recovery

The next meeting of the Parish Council will take place on Tuesday 10th September 2019 at 7.30pm

Cllr Karen Hobleby

Chair