

## NEW BUCKENHAM PARISH COUNCIL

**Minutes** of a meeting of New Buckenham Parish Council at the Village Hall, Moat Lane, New Buckenham on Tuesday 10<sup>th</sup> September 2019 7.30 -9.10pm

**Present:** Cllrs Karen Hobley (Chair), Andrew Bingham (Vice-Chair), Mary Dowson, Mary Manning, Paul Martin,

**Also in attendance:** County and District Cllr Steve Askew; John Berry (Breckland Council); Trevor Wenman (Clerk); seven members of the public.

**1920/42 Apologies:** Were received and accepted from Cllrs Don Crossman and Steve Highton

**1920/43 Minutes** Minutes of the Council Meeting held on 9th July 2019 were approved as a correct record.

**1920/44 Matters Arising:** These were all covered on the Agenda or in the Clerk's report.

**1920/45 Declarations of Interest:** There were none

**1920/46 Section 106 agreements**

John Berry, Head of Development Management at Breckland District Council, was present at the invitation of District Cllr Askew to explain recent changes to the Section 106 process, following concern expressed by Parish Councillors

Section 106 of the Town and Country Planning Act 1990 allows for developers to be required to make a contribution to local infrastructure either through provision of, for instance, play facilities as part of a new development, or by payments towards the cost of such facilities. Until 2015 Breckland Council had included such agreements with a proportionate payment being required in respect of every new dwelling authorised. In 2015 government guidance had changed, meaning that only larger developments (10 or more dwellings) would attract S 106 agreements.

NBPC had £480 currently available from a S106 agreement from 2014, but this was the last such agreement likely to be forthcoming in the village in the absence of substantial development. It was, however, open to neighbouring parishes (such as the Buckenham and Banham) to make a joint submission in the case of larger developments in the area to secure a share of Section 106 payments.

The Community Infrastructure Levy (CIL) was not currently proposed to be introduced for Breckland, as the District Council did not consider it viable in a rural area.

**1920/47 Public participation: Resolved:** To suspend the meeting to enable public participation as follows:

- a. Parish Councillor reports.

- i. The process of gathering evidence of footpath use to establish rights of way was continuing
  - ii. The wire fencing alongside the roadway adjoining the play area and cricket pitch needed some attention.
- b. Parishioners questions:
  - i. The footpaths at the back of the castle leading out on to Old Buckenham Road were very overgrown. It was confirmed that this was the responsibility of the landowner, but the Highway authority should be informed if there were problems.
  - ii. The bus was again having difficulty at times negotiating the road in front of St Mary's because of parked cars.

### **1920/48 Clerk's Report**

The Clerk reported on the following outstanding issues, on which limited progress had been made:

- a. External Audit for 2018/19.
- b. VAT return for 2018/19.
- c. Electronic banking.
- d. Works to Yew and Lime trees in the closed churchyard.
- e. Informal "no parking" white lines outside shop/café and/or opposite St Mary's.
- f. Widening of the road in front of St Mary's with land potentially donated by the High Bailiff's Trust.
- g. Trees in Marsh Lane.
- h. Additional dog bins.
- i. Cemetery/allotment fence.

### **1920/49 Financial Matters:**

- a. **Financial Report.** The Council received a financial report to 31 August 2019
- b. **Payments for August/September 2019**  
**Resolved:** that the following payments for be approved/noted as appropriate:

Payments List August- September 2019 for approval/noting			
Payments marked with a cheque number for approval at this meeting			
Payments marked DDR or STO are for information only			
	Net	VAT	Gross expenditure
<b>11/08/2019</b>			
<b>EON</b>	<b>26.64</b>	<b>1.33</b>	<b>27.97</b>
Street lights electricity July 2019 DDR	26.64	1.33	27.97
<b>28/08/2019</b>			
<b>Norfolk Pension fund</b>	<b>122.52</b>	<b>0.00</b>	<b>122.52</b>
August pension contributions STO	122.52	0.00	122.52
<b>T Wenman</b>	<b>365.81</b>	<b>0.00</b>	<b>365.81</b>
Salary for August 2019 (net of tax and pension contribution) STO	330.81	0.00	330.81
Clerk's Office Expenses contribution August 2019 STO	35.00	0.00	35.00
<b>10/09/2019</b>			
<b>Broadland Tree Services</b>	<b>1,408.14</b>	<b>281.62</b>	<b>1,689.76</b>
Grounds Maintenance July 2019 (inv 02874) 102060	614.07	122.81	736.88
Grounds Maintenance August 2019 (inv 02888) 102060	614.07	122.81	736.88
Removal of fallen willow tree next to cricket pavilion 102060	180.00	36.00	216.00
<b>T Wenman</b>	<b>188.50</b>	<b>0.00</b>	<b>188.50</b>
Expenses April - June 2019 and reimbursement of SLCC subscription payment 102058	188.50	0.00	188.50
<b>V Baker</b>	<b>120.00</b>	<b>0.00</b>	<b>120.00</b>
Closed Churchyard Gardening August & September 102062	120.00	0.00	120.00
<b>Breckland Council</b>	<b>75.00</b>	<b>0.00</b>	<b>75.00</b>
Uncontested election charges May 2019 102057	75.00	0.00	75.00
<b>Ellis Williamson</b>	<b>60.00</b>	<b>0.00</b>	<b>60.00</b>
Remedial works to cemetery and allotment taps per Anglian Water instructions 102059	60.00	0.00	60.00
<b>MH Goals</b>	<b>250.00</b>	<b>50.00</b>	<b>300.00</b>
Linemarker for NB Junior Football Club 102061	250.00	50.00	300.00
<b>11/09/2019</b>			
<b>EON</b>	<b>26.64</b>	<b>1.33</b>	<b>27.97</b>
Street lights electricity August 2019 DDR	26.64	1.33	27.97
<b>28/09/2019</b>			
<b>Norfolk Pension fund</b>	<b>122.52</b>	<b>0.00</b>	<b>122.52</b>
September pension contributions STO	122.52	0.00	122.52
<b>T Wenman</b>	<b>365.81</b>	<b>0.00</b>	<b>365.81</b>
Salary for September 2019 (net of tax and pension contribution) STO	330.81	0.00	330.81
Clerk's Office Expenses contribution September 2019 STO	35.00	0.00	35.00
<b>Grand Total</b>	<b>3,131.58</b>	<b>334.28</b>	<b>3,465.86</b>

- c. **Budget Monitoring.** The Council noted a report on budget monitoring for the first quarter, - April – June 2019, and a provisional report on the second quarter to 30 September 2019

**1920/50 Neighbourhood Plan** Cllr Manning provided an update on the Neighbourhood Plan. A draft plan was being circulated to Councillors for informal discussion at a workshop later in September. When ready the final document would be published for pre-submission public consultation later in the year

**1920/51 Representation on the Barber Trust**

The Council noted that Cllr Crossman had stood down as the Council's representative on the Barber Trust. It was noted that the William Barber Trust, which managed the almshouses had seven Trustees who meet bi-monthly.

**Resolved:** that Cllr Mary Dowson be nominated as the Council's representative on the Trust.

**1920/52 Donation of Oak tree saplings**

Mrs Thomas had offered some oak saplings for planting in appropriate places around the village. Suggestions as to locations would be sought before the next meeting.

**1920/53 Planning**

- a. **New planning application:**

3PL/2019/0975/HOU

Single storey side and rear extension including dormer, The Haven Lower Rosemary Lane

**Resolved:** That no objection be raised to this application

- b. **Planning decisions noted:**

3PL/2019/0597/HOU

Proposed first floor extension and associated alterations (changes to fenestration) - Grange Cottage Grange Road.

- c. Application **approved.**

**1920/54 Land at Cuffer Lane**

Land at Cuffer Lane had been offered at auction, and suggestions had been made around the village that the Parish Council might consider acquiring the land for a community woodland. Councillors discussed the issue and concluded that it would not be appropriate for the Council either to take the lead on such a project or to provide capital funding for it. Other community woodlands had been established in the area, but in all cases, these had been projects driven from within the community funded by grants and fundraising events, and managed by volunteers, with Parish Councils having little involvement.

**1920/55 County Broadband** Cllr Bingham referred to recent approaches from County Broadband with a view to providing fibre broadband to the village. This was something that would require at least 20% of the houses in the village to sign up to be viable. Cllr Bingham agree to place an article in Parish News. To

**1920/56 Amenities**

- a. Closed Churchyard. Phil Anderson had undertaken to remove the cuttings left at the back of the churchyard by bonfire night. The overgrowth along the east wall needed some attention. Cllr Bingham agreed to speak to Phil about this.

**1920/57 Projects** - to receive updates where appropriate on:

- a. Parish Council Noticeboard. A report on this would be made to the next meeting
- b. Community Car Scheme. Two new drivers had recently been recruited.

**1920/58 Correspondence**

It was noted that a letter from Charles Oxley expressing concern at the suggestion of taking a portion of the green to widen the road in front of St Mary's.

Cllr Karen Hopley, Chair

The next meeting of the Parish Council will place on Tuesday 8th October 2019 at 7.30pm