

## NEW BUCKENHAM PARISH COUNCIL

**Minutes** of a meeting of New Buckenham Parish Council held via Zoom on Tuesday 9<sup>th</sup> March 2021 7.30 – 8.40pm

**Present:** Cllrs Karen Hobley (Chair) Andrew Bingham (Vice-Chair), Don Crossman, Mary Dowson, Steve Highton, Mary Manning, Andrew Nettleton

**Also in attendance:** District & County Cllr Steve Askew, Trevor Wenman (Clerk)

Two members of the public

**2021/117 Apologies for absence:** None

**2021/118 Minutes: Resolved:** that the minutes of the Parish Council Meeting held on 9<sup>th</sup> February 2021 be approved as a correct record.

**2021/119 Matters Arising:** The queries on flooding at the Dam Brigg and the status of Church farmhouse had been actioned. The Clerk would circulate to Councillors recent correspondence from County Councillor Askew

**2021/120 Declarations of Interest:** There were none

**2021/121 Casual Vacancy:** Councillors considered the application of Andrew Nettleton for co-option to the current Parish Councillor Vacancy.

**Resolved:** That Mr Andrew Nettleton be co-opted to serve as Parish Councillor until the next ordinary elections in May 2023

Cllr Nettleton then proceeded to participate in the meeting in his capacity as Councillor, having first confirmed his acceptance of the terms of the declaration of office, which would be signed by himself and the Clerk at a later date.

**2021/122 Public participation: Resolved:** that the meeting be suspended to enable public participation:

a. District Councillor/County Councillor Report

Cllr Askew outlined the various forms of assistance available from the County and District Councils in relation to Covid-19. He was asked about progress on the resurfacing of Marsh Lane, and undertook to investigate.

b. Parishioners' Comments & Questions

Vannessa Walker expressed her appreciation of the online Parish Council meetings over the last year which had enabled her to attend more easily than before.

c. Parish Councillor Reports Concerns were expressed about an increase in littering on the cricket pitch, and parking in the play area car park on the green verge.

**2021/123 Financial Matters**

a. **The Financial report** for the month ending 28<sup>th</sup> February 2021 was received

b. **Payments for March 2021**

**Resolved:** That the following payments for March be approved or noted as appropriate:

, including medical checks and DBS

Payments List March 2021 for approval/noting (revised 9/3/21)			
Payments marked DDR or STO are for information only			
Payments marked OL/Chq will be paid by online banking, or cheque if the payee's payment details are not known.			
	Net	VAT	Gross expenditure
<b>04/03/2021</b>			
<b>HMRC</b>	<b>225.68</b>	<b>0.00</b>	<b>225.68</b>
Income tax payments October/November/December 2020			
Online Payment	225.68	0.00	225.68
<b>09/03/2021</b>			
<b>T Wenman</b>	<b>23.98</b>	<b>4.80</b>	<b>28.78</b>
reimbursement of Zoom subscriptions February/March at £14.39 pm			
OL/Chq	23.98	4.80	28.78
<b>V Baker</b>	<b>60.00</b>	<b>0.00</b>	<b>60.00</b>
Closed churchyard gardening March 2021			
OL/Chq	60.00	0.00	60.00
<b>Broxap Ltd</b>	<b>1,200.00</b>	<b>240.00</b>	<b>1,440.00</b>
(Sunshine Gym) - Outside gym equipment - installation			
OL/Chq	1,200.00	240.00	1,440.00
<b>CB Wright Associates</b>	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>
Consultancy work relating to Neighbourhood Plan			
OL/Chq	1,000.00	0.00	1,000.00
<b>11/03/2021</b>			
<b>EON</b>	<b>24.07</b>	<b>1.20</b>	<b>25.27</b>
Street lights electricity February 2021			
DDR	24.07	1.20	25.27
<b>28/03/2021</b>			
<b>Norfolk Pension fund</b>	<b>106.80</b>	<b>0.00</b>	<b>106.80</b>
March 2021 pension contributions			
STO	106.80	0.00	106.80
<b>T Wenman</b>	<b>318.32</b>	<b>0.00</b>	<b>318.32</b>
Clerk's Office Expenses contribution March 2021			
STO	35.00	0.00	35.00
Salary for March 2021 (net of tax and pension contribution)			
STO	283.32	0.00	283.32
<b>Grand Total</b>	<b>2,958.85</b>	<b>246.00</b>	<b>3,204.85</b>

### c. Community Car Scheme

Gerry Walsh reported that the Grant from Breckland DC had been approved. She and the Clerk were working to get the drivers' paperwork, including DBS checks, and medical checks updated to enable the service to re-open, possibly in April .

### 2021/124 Planning

The Council considered the following application.

<b>REFERENCE:</b>	<a href="#">3PL/2021/0195/LB</a>
<b>PROPOSAL:</b>	<b>Replacement of 11 windows, patio doors and 2 rear doors</b>

<b>LOCATION:</b>	<b>Beech House Norwich Road</b>
------------------	-------------------------------------

**Resolved** That no objection be raised to this application

### **2021/125 Neighbourhood Plan**

Cllr Manning reported that the draft Neighbourhood Plan was still with Breckland, awaiting final comments before moving on to the next stage

### **2021/126 Amenities**

#### **a. Allotments**

- i. Allotment 12 had been cleared and would now be available for tenants.
- ii. Councillors agreed to discuss the allotment agreements and rules at the next meeting

#### **b. Cemetery-** Councillors agreed to discuss the cemetery rules and policies at the next meeting

#### **c. Market Place:** The Clerk presented two options for replacement of existing litter bins on the Market Place and at the Play Area. It was agreed that the Clerk would provide further details to Councillors to allow for further research before making a decision at the next meeting.

#### **d. Closed Churchyard**

- i. Tree works. Phil Anderson had advised that the Yew tree near the church did not require felling, but was undertaking remedial works to reduce it and also to an Elderberry tree, which was in need of attention
- ii. Boundary wall - The Cottage, Church Street. The Clerk had received a communication from the landlords of the Cottage pointing out damage to the boundary all of the churchyard, which formed part of the boundary with the Cottage. The Clerk would ask the landlord to obtain quotations for repairs which, it appeared, the Council will be liable for meeting the cost of.

#### **e. Play area**

- i. Children's play equipment repairs and safety inspection. The repairs to the roundabout were on order.
- ii. S106 funding: consideration of options for the installation of sensory play equipment. It was agreed to defer this to the next meeting

- f. **Grounds Maintenance:** It was noted that Broadland Tree Services have agreed to extend their contract for up to three years.

**2021/127 Coronavirus update.** It was noted that online meetings would continue for the time being. Government legislation on what would happen after May was currently awaited.

**2021/128 Next Meeting**

The next meeting will be held on Tuesday 13th April 2021 at 7.30pm via Zoom

Cllr Karen Hobley Chair

DRAFT