**NEW BUCKENHAM PARISH COUNCIL**

Minutes of a meeting of New Buckenham Parish Council held at New Buckenham Village Hall on Tuesday 8th October 2024.

Present: Andrew Bingham and Don Crossman (DC), Karen Hobley (KH) and Steve Highton (SH).

Apologies: Paul Martin (MM), Mary Manning (MM), Mary Dowson (MD) and Steve Askew Breckland and Norfolk County Council Councillor.

Also in attendance: Angela Thornton (AT - Clerk Minutes.) 7 members of the public.

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| **Minute** |  | **Action** |
| 2425/63 | **Absent – Paul Martin, Mary Manning and Mary Dowson.** |  |
| 2425/64 | **The Chair proposed and all agreed to open the meeting with Public Participation.**  (i)Tessa Draper (TD) presented her thoughts on delivering Community Climate Action in New Buckenham this would include a plan on what and how to decarbonise. TD will be showing a film in New Buckenham Village Hall highlighting these issues and requested a donation from NBPC towards showing the film.  (ii)Councillors received an email re the under 7’s requirement of a match day pitch, David Holland (DH) explained that the establishment of the under 7s Bucks football team has resulted in insufficient space at the village hall for a matchday 5 a side pitch. DH requested the establishment of a pitch utilising the cricket field (this has happened previously) from October to March.  KH declared an interest as she is the football welfare officer. KH emphasised that young Bucks have gone from nothing to 32 members.  AB stated that a meeting had been arranged with the football club (DH) and cricket club chair. Councillors were supportive of using the pitch subject to agreement with both the FC and CC. The desired outcome is a 5 a side pitch for the young Bucks whilst maintaining the cricket club use of the playing field during the cricket season.    All members of the public left.  Councillors had a discussion re biodiversity and Tessa Drapers presentation. Councillors reaffirmed that the Neighbourhood Plan contains NBPC ‘s Biodiversity items. | **AT.**  **KH AB** |
| 2425/65 | **To approve the minutes of the meeting held on 10th September 2024.**  Proposed by Karen Seconded by Steve. Minutes approved. |  |
| 2425/66 | **To record declarations of interest not already recorded in the current Members Register of Interest:**  Karen Hobley re-declared her interest in item 2524/65 as she is New Buckenham Football Club Welfare Officer. |  |
| 2425/67 | **To receive reports of matters arising from June minutes for update and information only.** |  |
|  | a. Village Gateway – confirmation of design submitted, awaiting date for installation from NCC. |  |
|  | Succession planning this will be on November agenda. |  |
| 2425/68 | **District and County Councillor Report.**  None at this meeting. |  |
| 2425/69 | **Chair and Parish Councillors Reports.**  KH – reported that the Village Christmas Tree has been ordered.  AB- reported NBVH are considering a request from Anglian Water for a mast and kiosk located at the VH. This will enable smart water meters to be fitted to all properties in the village. The VH would receive an annual income to NBVH for hosting the mast. |  |
| 2425/70 | **Public Participation:**  See item 2425/64 |  |
| 2425/71 | **Financial Matters:**  a. Bank reconciliation for September was accepted. |  |
|  | b. Payments September 2024 (below) were approved for processing. Proposed Steve. Seconded DC. All agreed. | **DC AB** |

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| **Payment Approved Date** | **Invoice Date** | **Payment reference** | **Payee** | **ITEM** | **Gross expenditure** | **VAT** | **NET** |
| 08/10/2024 | 06/09/2024 | Direct Debit | Info Commissioners Office | Annual Data protection | 35 |  | 35 |
| 08/10/2024 | 10/09/2024 | Online payment | Marie Curie | £50 donation to Marie Curie cancer support service | 50 |  | 50 |
| 08/10/2024 | 12/09/2024 | Online payment | PKF Littlejohn | PKF Littlejohn Audit Review | 252 | 42 | 210 |
| 08/10/2024 | 12/09/2024 | Online payment | Norfolk Parish Training and Support | training update | 14 |  | 14 |
| 08/10/2024 | 30/09/2024 | Online payment | Broadland Trees | September grounds maintenance | 1230 | 205 | 1025 |
| 08/10/2024 | October | Online payment | A Thornton | October Salary | 557.9 |  | 557.9 |
| 08/10/2024 | October | Online payment | NCC | Clerk Oct Pension | 168.24 |  | 168.24 |
| 08/10/2024 |  | Online payment | A Thornton | Amazon printer ink | 18.92 | 3.15 | 15.77 |
| 8/10/24 | 8/10/24 | Online payment | NBVH | Hall Rental | 28.00 |  | 28.00 |
| Totals |  |  |  |  | **2354.06** | **250.15** | **2103.91** |

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|  | c. Community Project Fund Applications.  (i) The Cricket Club request for £1500 towards a storage container to replace the existing container will be considered when requested documentation received (Cricket club accounts).  (ii) The Football Club request for netting will be considered if permission from NBVH re impact/ maintenance/ siting of netting is granted. |  |
| 2425/72 | **To consider planning applications and to receive Breckland District Council’s decisions made on any planning applications received before the meeting:**  Single story rear porch extension on Pinchpot has been approved. Decision noted. |  |
| 2425/73 | **To consider any issues raised regarding NBPC amenities as follows:** |  |
|  | a. Grounds Maintenance – |  |
|  | b. Closed Churchyard – Quinquennial report works to reviewed and outstanding works scheduled for completion. | **KH AT** |
|  | c. Cemetery – hedge line to be considered re pruning. | **AT PM** |
|  | d. Allotments – annual billing to take place, vacant allotments to be allocated. | **AT** |
|  | e. The annual play equipment inspection report findings, works and suggested way forward will be presented by DC at November meeting. | **DC** |
|  | f. Public Footpaths.  High London path, the fence and stile are causing issues for dog walkers. AB to speak to farmer. Ongoing. | **AB** |
|  | g. Community Car Scheme – nothing to report |  |
|  | h. Street Lights – nothing to report |  |
|  | I. Defibrillator – Awaiting Plaque from County Broadband |  |
| 2425/74 | **Key Documents for review:** none presented at this meeting |  |
| 2425/75 | **Correspondence received not considered elsewhere on this agenda:**   1. Request for donation towards showing Biodiversity Film in Village Hall. KH proposed NBPC cover the cost of Room Hire Steve Highton seconded all approved. |  |

The meeting closed at 8.55pm.

**The next meeting of the Parish Council will take place on Tuesday 12th November at 7.30pm.**