

NEW BUCKENHAM PARISH COUNCIL

Minutes of a meeting of New Buckenham Parish Council held at New Buckenham Village Hall on Tuesday 10th January 2023.

Present: Karen Hobley (KH Chair) Andrew Bingham (AB Vice-Chair) Don Crossman (DC) Andrew Nettleton (AN) Mary Manning (MM) Mary Dowson (MD)

Also in attendance: Angela Thornton Clerk (AT) (Minutes) Steve Askew (SA) District/County Councillor and 2 members of the public

Apologies: The apologies of Steve Highton (SH) (unwell) were accepted.

2223/71. The minutes of the Parish Council meeting held on 13th December 2022 were confirmed as a true record subject to 222368/6 change of spelling Hare of the Dog to Hair.

2223/72. Matters Arising:

1. BOAT - This cannot be applied for until 2024 therefore on hold.
2. Village Gateway - Norfolk County Council (NCC) will support the gateway but not the additional road markings. **Action AB** to obtain costings with a view to Parish Partnership 50/50 split. S Askew (SA) District Councillor agreed to support with some funding from his member budget.
3. Defibrillator - Grant application completed; outcome due in 2 weeks.
4. County Broadband Wayleave - Solicitor has requested £1500 to review the document. **Action AB** to continue negotiations. **AT** to forward to NALC legal services.
5. Project Fund - **Action AN** to forward changed paperwork to AT to enable website to be updated.
6. Speeding – Awaiting article in Parish News to recruit volunteers to carry out survey/ Speed Watch.
7. Community Woodland – An article was published in December's Parish News. Interest has been expressed and an initial open meeting will be held. **ACTION AB** to arrange this meeting.
8. Green issues – A meeting is due to be held in February (Amanda Hartley arranging) **ACTION AT** to ensure that electric car charging point is added to the agenda.
9. High Bailiff's Trust (HBT) are meeting in January and will discuss the location of the restored bench and plaque.

2223/73 Declarations of Interest: There were none.

2223/74 Public Participation:

1. District and County Councillor Report – Planning meeting re Cuffer Lane - the application was deferred to hold a site visit. SA will inform PC of site visit date.

2. Chair and Parish Councillor Reports

a) AB suggested a Project Fund application to extend the hours of New Buckenham Village Hall Bookings Clerk to promote village events - **ACTION AT** to check if this meets the Project Fund criteria.

b) KH - HBT have kindly not charged the Parish Council for the Christmas Lights electricity.

3. Parishioners' Comments & Questions.

Sue Britton stated 2 more volunteers are to be part of the defibrillator monitoring and maintenance group.

Gerry Walsh (GW) re Community Care Scheme. GW explained the difficulties in obtaining medicals at £70 per driver and eye tests at £10 per driver. GW wishes to step down as co-ordinator in April 2023. SA suggested Old Buckenham and Banham could investigate merging with New Buckenham as 1 scheme. **ACTION SA** to investigate a joint meeting. **ACTION AT** CCS to be an agenda item for February 2023.

2223/75 Financial Matters

1. Quarter 3 budget was accepted.
2. December Bank Reconciliation was accepted.
3. The Community Project Group recommendation of funds for the Junior Football Club was formally approved following "round robin" emails.
4. Payments for January 2023 as below approved.

Payment Request Date	Invoice Date	Payment reference	Payee	Item	Gross expenditure	VAT	Net
23/12/2022	09/12/2022	Direct Debit	Wave	Water allotments Sept -dec 2022	70.05	11.66	58.39
10/01/2023	22/12/2022	online payment	A Thornton	Printer paper Tesco Diss	4.99	0.00	4.99
10/01/2023	30/12/2022	online payment	Broadland Tree Services	Christmas Tree	420.00	70.00	350.00
10/01/2023	20/12/2022	online payment	TT Jones Electrical Ltd	Street light maint Jan-March2023	25.25	4.21	21.04
10/01/2023	03/01/2023	online payment	A Thornton	Clerk mileage June to Dec 2022	59.85	0.00	59.85
10/01/2023	05/01/2023	online payment	A Thornton	Jan Salary Clerk RFO	568.91	0.00	568.91
10/01/2023	05/01/2023	online payment	Norfolk County Council	Jan Pension Clerk RFO	166.66	0.00	166.66
	04/01/2023	online payment	Direct Soccer	Community Project grant to NB football club	493.16	0.00	493.16
19/1/2023	05/01/2023	Direct Debit	N Power Business Solutions	Dec Electricity for Street Lights	31.62	1.51	30.11

2223/76 Planning:

Applications: Ref No: TRE/2022/0318/TCA Location: NEW BUCKENHAM

White Horse Cottage, Rosemary Lane, NR16 2AZ The Council considered this application. No objections.

The Council noted the Decision of Permission Approved for Bakehouse Cottage King Street, NR16 2AF.

2223/77 Amenities: The Parish Council considered issues raised as follows:

1. Grounds Maintenance - Awaiting the return of quotes for 2023-24
2. Closed Churchyard - more wall has deteriorated. The flints have been removed and the wall will be repaired in April by Norfolk Period Pointing.
3. Cemetery - Action AT to commence faculty in January. This item was deferred.
4. Allotments - AT has chased the 1 outstanding rent owed.
5. Play area / Cricket pitch – KH and AT meeting with members of New Buckenham Cricket Club in January
6. Public Footpaths: Hair of the Dog Walk was very good and highlighted unmarked footpaths. Thanks were expressed to Barbara Cattermole who led the Footpaths` Walk.

2223/78 Community Car Scheme. See Public participation.

2223/79 Correspondence

1. FOI request has been received. **Action AT** to respond.
2. Posters for May elections circulated. **Action AT** to display on Village Notice Board and NBPC Website.

2223/80 Key Documents

The Reviewed Model Publication and Recruitment Policy were both approved by all present. **Action AT** to publish updated versions on NBPC website.

The Chair thanked all for attending. Meeting closed at 21:00 hrs.

The next meeting of the Parish Council will be on Tuesday 14th February 2023.