NEW BUCKENHAM PARISH COUNCIL

Minutes of a meeting of New Buckenham Parish Council at the Village Hall, Moat Lane, New Buckenham on Tuesday 9th April 2019 7.00 -8.10pm

Present: Cllrs Karen Hobley (Chair), Andrew Bingham, Bella Chirodian, Don Crossman, Steve Highton, Mary Manning

Also in attendance: District Councillor Adrian Joel; County Councillor Stephen Askew; Trevor Wenman (Clerk); Eight members of the public

1819/123 Apologies: Apologies from Cllr Mary Dowson were received and accepted

1819/124 Minutes: **Resolved** that minutes of the Council Meeting held on 12th March 2019 be confirmed as a correct record

1819/125 Matters Arising: Cllr Bingham would speak to Phil Anderson regarding the scheduling of the grass cutting at the cemetery

1819/126 Declarations of Interest: There were none

1819/127 Public Participation

It was agreed to defer consideration of reports of District and County Councillors to the Annual Parish Meeting following this meeting. Councillors noted that this would be District Councillor Adrian Joel's last meeting as he was standing down from that role after some 24 years.

The Parish Councillors reported on the following issues:

- Wheelie bins on pavements. In principle wheelie bins should only be left out on the day of collection and returned to the property after emptying. There were some instances of bins being left out for longer than this. It was suggested that concerned residents speak to the home owners concerned and offer to take their bins in if they were unable to do so themselves.
- Potholes in Marsh Lane. There were several potholes in Marsh Lane, which the Clerk agreed to report to the highways authority.
- Dog bins on the common. It was suggested that more dog bins might be needed on the common, as some dog walkers were in the habit of leaving bags of faeces on the common. The Clerk agreed to investigate the costs of obtaining more bins and having them emptied.

1819/128 Financial Matters

(a) **Resolved:** That the financial report to 31st March 2019 be noted

(b) **Resolved** That the following payments for April 2019 be approved/ noted as appropriate:

Payments List March 2019 for approval/noting (Revised)			
Payments marked with a cheque number for approval at this meeting			
Payments marked DDR or STO are for information only			
	Net	VAT	Gross expenditure
01/04/2019			
Anglian Water	**76.82**	**15.37**	**92.19**
Water charges allotment (9/12/18 - 9/3/19 - estimated bill)			
DDR	76.82	15.37	92.19
Norfolk Playing Fields Assoc	**20.00**	**0.00**	**20.00**
Annual subscription			
DDR	20.00	0.00	20.00
09/04/2019			
Broadland Tree Services	**808.68**	**161.74**	**970.42**
Steam cleaning of play equipment in children's play area			
102030	250.00	50.00	300.00
Grounds Maintenance March 2019			
102033	558.68	111.74	670.42
New Buckenham Village Hall	**40.00**	**0.00**	**40.00**
Room hire PC and Neighbourhood plan			
102028	40.00	0.00	40.00
T Wenman	**82.39**	**16.47**	**98.86**
Wix.com - annual PC website and domain subscription			
102027	82.39	16.47	98.86
V Baker	**60.00**	**0.00**	**60.00**
Closed churchyard gardening April			
102026	60.00	0.00	60.00
V Highton	**440.00**	**0.00**	**440.00**
Transfer of Community Car Scheme Grant from Breckland DC			
102032	440.00	0.00	440.00
Norfolk Parish Training and support	**131.25**	**0.00**	**131.25**
Annual subsription 2019/20			
102029	131.25	0.00	131.25
Wendy Muncilla (New Buckenham Silver Band)	**1,598.34**	**319.67**	**1,918.01**
Purchase of music stands and gazebo for NBSB, as per grant previously agreed from the Community Project Fund Grant			
102031	1,598.34	319.67	1,918.01
12/04/2019			
EON	**26.64**	**1.33**	**27.97**
street lights electricity March 2019			
DDR	26.64	1.33	27.97
28/04/2019			
Norfolk Pension fund	**122.52**	**0.00**	**122.52**
April pension contributions			
STO	122.52	0.00	122.52
T Wenman	**365.81**	**0.00**	**365.81**
Salary for April 2019 (net of tax and pension contribution)			
STO	330.81	0.00	330.81
Clerk's Office Expenses contribution April 2019			
STO	35.00	0.00	35.00
Grand Total	**3,772.45**	**514.58**	**4,287.03**

DRAFT

1819/129 Planning

(a) Councillors considered the following planning application received since the last meeting

3PL/2019/0301/F Land Off of Cuffer Lane New Buckenham -Proposed Farm Building and Associated Works Mr C Stimpson

Resolved: That the following comments be made on the application: "The Parish Council has no planning objection to this application, subject to conditions requiring details of materials, elevation and surface water and foul drainage to be agreed with the planning authority"

(b) Councillors noted the following planning decision notified since the last meeting:

3PL/2018/1408/F The Old Chapel, Chapel Street - Change of use of premises to dwelling house and first floor extension to the rear over the existing ground floor element. Application **approved**

1819/130 Neighbourhood Plan

It was noted that the report from the Neighbourhood Plan Steering Group would be made at the Annual Parish Meeting following this meeting.

1819/131 Community Project Fund Grant Application

The Council was advised that the Community Project Fund Group had considered an application from the New Buckenham Fundraisers for a grant to cover the cost of employing a central co-ordinator for all community activities within the village of New Buckenham, to administer and promote those activities through printed and electronic media, and to cover printing costs for posters and and flyers to promote community events.
It is envisaged that this will be an extension to the current role of administrator for the Village Hall Trust (VHT). The funding would be managed by the co-ordinator and overseen by the VHT or fundraiser. The community events co-ordinator would be a central point of contact for all organisation who wish to promote public events. The cost of this was £600 per annum, comprising £400 for the co-ordinator and £200 for the printing costs. The clerk advised that, whilst this was revenue expenditure, which the capital element of the community project fund could not be used for, it would be possible to use the interest accrued on the fund for revenue purposes.
Resolved, that a grant of £600 be awarded to New Buckenham Fundraisers for the 2019/20 financial year, to be reviewed in 12 months time.

1819/132 Amenities :

(a) Cricket Field - moles

Councillor Chirodian had investigated the options for dealing with the problem and forwarded quotations to Councillors. The only pest control company willing to deal

with mole infestation on public land was Rentokil, who had quoted a sum of £1,238 plus vat. A device called a Rodenator was also a possibility but there were considerable doubts as to its effectiveness against moles as opposed to mice and rats. The proposal of Rentokil would entail traps being buried out of sight and treatment being co-ordinated with the mowing of the cricket field.

Resolved: That Rentokil be engaged to deal with the mole infestation on the recreation area of the common at a cost of £1238 plus VAT

1819/133 Parish Council Elections 2 May 2019

Councillors noted that Councillors Hobley, Bingham, Crossman, Dowson, Highton and Manning had been duly nominated and re-elected unopposed to serve as parish councillors from 7th May, alongside Mr Paul Martin, who had also been elected unopposed. There would be no ballot for parish councillors on 2nd May.

The Council expressed its thanks to Cllr Chirodian for her hard work as a Parish Councillor.

The next meeting of the Parish Council will be the Annual Parish Council Meeting, which will take place on Tuesday 14th May 2019 at 7.30pm

Cllr Karen Hobley, Chair

DRAFT