# NEW BUCKENHAM PARISH COUNCIL

**Councillors are summoned and the public and press are invited to attend the Annual meeting of New Buckenham Parish Council on Tuesday 13th May 2025 at 7.30pm for 7.45pm at New Buckenham Village Hall**

###### *Angela Thornton, Clerk to the Council*

7th May 2025

**Agenda**

**1**. **Chair**: To elect a Chair of the Council for 2025/26

**2. Apologies**: To consider apologies for absence

**3. Vice Chair**: To elect a Vice Chair of the Council for 2025/26

**4. Minutes:** to approve the minutes of the meeting held on 8th April 2025 as a correct record

**5. Matters Arising**: To receive reports on matters arising from those minutes (for update and information only)

**6. Declarations of Interest**: To record declarations of interests not already recorded in the current Members’ Register of Interests and to consider requests for dispensation.

**7.** **Public participation:** To suspend the meeting to enable public participation, including:

**a.** District and County Councillor Report

**b.** Chair and Parish Councillor Reports

**c.** Parishioners’ Comments and Questions

**8. Financial Matters:**

**a**. To receive bank reconciliation for the month ending April 2025.

**b**. To approve Payments for May 2025

**c**. To consider any Community Project Fund Applications- NB Junior Football club

**d.** Review Asset Register

***e****. To receive the Annual Internal Audit Report 2024/25*

***f.*** *To review the Annual Governance Statement in the 2024/25 Annual Return*

***g.*** *To approve the Accounting Statements in the 2024/25 Annual Return*

***h.*** *To approve the signing of the 2024/25 Annual Return*

***i.*** *To adopt the Accounts for 2024/25*

***(items e-j are subject to receipt of the internal audit prior to the meeting)***

**9. Planning**To consider planning applications received since the last meeting, and to note planning decisions notified since the last meeting.

​**10. Amenities:** To consider any issues raised regarding the following

1. Grounds Maintenance
2. Closed Churchyard- Ivy
3. Cemetery- reallow exclusive Rights
4. Allotments- Request for 2nd plot
5. Play Area/ cricket pitch.
6. Public footpaths

**11.Correspondence:** To note any correspondence received not covered elsewhere on the agenda

**The next meeting of the Parish Council will be at 7.30pm on Tuesday 10th June 2025.**

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